

Regular Board Meeting

January 7, 2014

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Baltz, Koelbl, Lautz, Leicht, Schumacher, and Wehrs. Also present: La Crosse County Facilities Director James Speropulos, Village Attorney Bryant Klos, Public Works Director Scott Halbrucker, Coulee News Special Correspondent Emily Staed, Recreation Director Michelle Czerwan, Police Chief Charles Ashbeck, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve the minutes of the December 17, 2013, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$2,386,631.29
<u>Water Utility:</u>	\$18,808.18
<u>Sewer Utility:</u>	\$24,487.54
<u>Storm Water Utility:</u>	\$67,496.07

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Baltz – present; remainder of Board - aye. Motion approved.

La Crosse County Extension of East Garland Street

La Crosse County Facilities Director James Speropulos presented an update on plans to extend East Garland Street by approximately 1,020 feet in 2014 to gain access to the proposed future site of the Lakeview Health Center and to additional land for future development in the Lakeview Business Park. The tax incremental district project plan includes plans, specifications, and capital costs associated with the extension of Garland Street to the east as public works and improvements within the scope of the plan. Mr. Speropulos explained the street extension will open up additional business sites on the south side of Garland Street and will also allow access to the new Lakeview Health Care and West Salem School District new construction. Project costs are estimated at \$600,000. If no further development were to occur in the tax incremental district, the TIF would be extended from 2021 to 2025, or an additional four years. The La Crosse County Board approved utilizing Cedar Corporation to design the bid documentation for the street extension. The plan is to bid the project in May or June of 2014, and begin the project in the fall.

Ordinance No. 459 – Amending Snowmobile Ordinance

Motion by Trustee Leicht, seconded by Trustee Koelbl to schedule a public hearing on proposed Ordinance No. 459 for Tuesday, February 4, 2014, at 6:55 p.m. Roll call vote: Unanimous aye.

Capital Improvement Planning Committee

Trustee Lautz reported on the December 18, 2013, Capital Improvement Planning Committee meeting. The purpose of the meeting was to continue the review summaries of all department projects and establishing priorities of all department projects for the next three to five years, discuss recommendations to the Village Board, and discuss information distribution to taxpayers and public. As part of the capital improvement planning effort, the Committee interviewed department heads to review and research projects for a capital improvement plan recommendation. Karl Green presented a West Salem Capital Improvement Plan Project List spreadsheet. The spreadsheet included columns for departments, the project item, a project name, the justification for the project, funding priority, an estimated cost, and a column for a proposed year for the project to be completed. With this spreadsheet in mind, the Committee then resumed ranking funding priorities. The project funding priorities were discussed, project descriptions were reviewed, and several titles were revised, consolidated, and added during the course of discussions. The revised funding priority list begins with acknowledging all projects contemplated should include attention to coordination and collaboration with other municipalities, other departments, and other entities. The finalized project funding priorities are:

1. Safety Concerns
2. Meet existing space demands/expanding or adding facilities
3. Maintenance of General Levy Infrastructure
4. Equipment/Machinery
5. Maintenance of Utility-funded Infrastructure
6. New Infrastructure
7. Additional Staffing.

The Committee then reviewed a proposed project list. All four departments are included on the spreadsheet with project items as presented and reviewed by the Committee at previous meetings. Several projects were given a project name, the justification for the project noted, and the priority assigned to each using the revised priorities list. Discussion was had regarding a possible feasibility study of the West Salem Community Center to determine if a rearrangement of its present use would be valuable. It was noted a review of the 2006 community survey responses received as part of the comprehensive smart growth planning process may also be useful. Karl Green will update the project list spreadsheet and forward same to the Committee prior to the next meeting. The next meeting of the Committee is scheduled for Wednesday, January 8, 2014, at 4:30 p.m.

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the minutes of the December 18, 2013, Capital Improvement Planning Committee as presented. Roll call vote: Unanimous aye.

Utilities Committee

Trustee Schumacher reported on the December 23, 2013, Utilities Committee meeting. The purpose of the meeting was to review for recommendation the proposed 2014 budgets for the Water Utility, Sewer Utility, and the Storm Water Utility. Public Works

Director Scott Halbrucker presented a proposed 2014 Water Utility Budget. The proposed budget includes water valves for the West Hamilton Street project, inspection of one well, replacement of the water utility truck, additions to the water utility meter reading system, and replacement of existing water meters in order to comply with new law requirements. The proposed budget includes a fourth equity transfer installment payback to the Sewer Utility, use of water impact fees to partially pay bond principal and interest payments, and general operating revenues and expenses. The Committee recommended approval of the proposed 2014 Water Utility Budget as presented. Mr. Halbrucker presented a proposed 2014 Sewer Utility Budget. The proposed budget includes sewer main replacement on West Hamilton Street between Leonard and Harmony. The Committee recommended approval of the proposed 2014 Sewer Utility budget as presented. Mr. Halbrucker presented a proposed 2014 Storm Water Utility Budget. The proposed budget includes principal and interest payments on the Faye Drive erosion control project, maintenance of the street sweeper, and curb and gutter replacement on West Hamilton Street. The Committee recommended approval of the proposed 2014 Storm Water Utility budget as presented.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the minutes of the December 23, 2013, Utilities Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the 2014 Water Utility Budget as recommended. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the 2014 Sewer Utility Budget as recommended. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the 2014 Storm Water Utility Budget as recommended. Roll call vote: Unanimous aye.

Buildings and Grounds Committee

Trustee Lautz reported on the January 6, 2014, Buildings and Grounds Committee meeting. The purpose of the meeting was to review for recommendation to the Village Board the Third Revision of the 2013 Amended Use Agreement between the Village of West Salem and the West Salem Hockey Association for the West Salem Community Shelter. The Committee recommended approval of the Third Revision of the 2013 Amended West Salem Community Shelter Agreement between the Village of West Salem and West Salem Hockey Association.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the minutes of the Buildings and Grounds Committee meeting of January 6, 2014. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the Third Revision of the 2013 Amended Use Agreement between the Village of West Salem and the West Salem Hockey Association for the West Salem Community Shelter. Roll call vote: Unanimous aye.

Motion by Trustee Wehrs, seconded by Trustee Leicht to adjourn the meeting at 7:52 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator