

Regular Board Meeting

February 3, 2009

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Harold, Leicht, and Wehrs. Excused: Hoffman. Absent: Hanson. Also present: Charles Ashbeck, Brad Bryan, Ray Ebert, Scott Halbrucker, Michelle Czerwan, Scott Schumacher, Bob Litchie, Susan Cooley, and Village Administrator Teresa Schnitzler.

Public Comment

Bob Litchie appeared before the Board to express concern about the residence at the corner of Brickl Road and Wagon Drive. Mr. Litchie stated two individuals interested in purchasing his home in Riverview Estates have both declined to purchase due to the mess and condition of the home at 1010 Brickl Road. Mr. Litchie felt the Board should address the situation.

Minutes

Motion by Trustee Harold, seconded by Trustee Engel, to approve the minutes of the January 20, 2009, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$63,852.35
<u>Water Utility:</u>	\$25,236.06
<u>Sewer Utility:</u>	\$13,616.71

Motion by Trustee Engel, seconded by Trustee Leicht to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Street Committee

Trustee Leicht reported on the January 20, 2009, Street Committee meeting. Police Chief Ashbeck received a request from Eric Jansky of LaScher's on Leonard for one handicapped-marked parking space. Chief Ashbeck has recommended the first diagonal parking stall on the north side of West Hamilton, just off North Leonard Street. The Committee recommended allowing a handicapped parking stall on West Hamilton Street as requested and recommended by the Police Chief.

Motion by Trustee Leicht, seconded by Trustee Harold to approve the Street Committee meeting minutes of January 20, 2009. Roll call vote: Unanimous aye.

Resolution 1.09 Designation of Handicapped Parking Space

Motion by Trustee Engel, seconded by Trustee Leicht to approve Resolution 1.09. Roll call vote: Unanimous aye.

WHEREAS, the Village of West Salem Board of Trustees recognizes the contributions of physically disabled persons to the economic health of the West Salem community and to downtown West Salem businesses;

WHEREAS, the Village of West Salem deems it appropriate to promote and protect the health, safety, and general welfare of the physically disabled residents of and visitors to the Village of West Salem; and

WHEREAS, the Village of West Salem intends to ensure that people who are physically disabled have clear and reasonable access to public places; and

WHEREAS, Wisconsin Statute Section 346.503(1m)(e) grants government units the right to reserve parking spaces for physically disabled persons;

NOW, THEREFORE, BE IT RESOLVED that the Village of West Salem, in recognition of the contributions of physically disabled persons to the economic health of this community, hereby designates a handicapped parking space on West Hamilton Street, to-wit:

The first diagonal parking stall on the north side of West Hamilton Street, just west of North Leonard Street.

FURTHER, BE IT RESOLVED that the police, sheriff's, and traffic departments of every unit of government and each authorized department of the State of Wisconsin be advised to vigorously enforce the handicapped parking designation and ensure that all violations are promptly prosecuted to the fullest extent of the law.

DATED this ____ day of February, 2009.

/s/ _____
Dennis Manthei, Village President

VILLAGE SEAL

/s/ _____
Teresa L. Schnitzler, Village Administrator

Finance and Personnel Committee

Trustee Engel reported on the January 29, 2009, Finance and Personnel Committee meeting. Recreation Director Michelle Czerwan updated the Committee on recent interviews for the assistant recreation director position. After background and reference checks, Mrs. Czerwan would like to offer the position to Tony DeGaetano. The Committee recommended, pending Village Board approval, offering the assistant recreation director position to Tony DeGaetano at an hourly rate of \$11.00 per hour with possible increase after 24 weeks and a start date of February 11, 2009. Unaudited 2008 financial statements were distributed to the Committee for review. Teresa Schnitzler updated the Committee on several account name changes and additions made to more fully describe specific revenues and expenditures. The Committee discussed specific expenditures in 2008. In response to the growing threat of identity theft, the United States Congress passed the Fair and Accurate Credit Transactions Act of 2003. This Legislation requires certain municipal departments to enact policies and procedures addressing identity theft. Teresa Schnitzler presented a first rough draft Resolution to adopt an identity theft policy for Committee review. The Village Attorney and Police Chief also have copies for review and comment. The Committee discussed the ongoing and most recent boiler system heating problems at the Hazel Brown Leicht Memorial Library. Decisions need to be made on how to correct the heating system failure, funding the repair or replacement, and possible changes to the entire system. The Committee directed Teresa Schnitzler contact Olympic Builders for the subcontractor who installed the heating system and a recommendation on what

organization they use for this type of system now. The Committee agreed to meet on Thursday, February 5, 2009, at 8:00 a.m. for an update and progress on this matter.

Motion by Trustee Engel, seconded by Trustee Harold that the position of Assistant Recreation Director be offered to Tony DeGaetano at an hourly rate of \$11.00 per hour with possible increase after 24 weeks and a start date of February 11, 2009. Roll call vote: Unanimous aye.

Motion by Trustee Engel, seconded by Trustee Leicht to approve the Finance and Personnel Committee meeting minutes of January 29, 2009. Roll call vote: Unanimous aye.

Bicycle and Pedestrian Ad Hoc Committee

Trustee Harold reported on the February 2, 2009, Bicycle and Pedestrian Ad Hoc Committee meeting. Tim Tiber reported on the MPO meeting Bike and Pedestrian meeting in La Crosse where they discussed a regional bike plan and highway 33 corridor. Tim will review the West Salem bike ordinance with Jackie Eastwood. The Committee recommended this Committee participate in Celebrate West Salem. Sharon Fuller will talk to Jenny Loehr about banners and other materials she may have to promote the Safe Routes to School program. Helen Harold will ask Teresa Schnitzler about sharing a table. A vision statement and goals for the Safe Routes to School program were reviewed. Charles Ashbeck will talk to Jackie Eastwood and Don Brenengen about bicycle rodeo plans.

Motion by Trustee Harold, seconded by Trustee Engel to approve the minutes of the February 2, 2009, Bicycle and Pedestrian Ad Hoc Committee meeting. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Wehrs to adjourn the meeting at 7:49 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator