

Regular Board Meeting

February 7, 2012

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Engel, Iverson, Koelbl, Leicht, Schumacher, and Wehrs. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Village Attorney Bryant Klos, Coulee News Special Correspondent Emily Staed, Recreation Director Michelle Czerwan, Village Engineer Dave Sauer, County Board Supervisor Ray Ebert, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Leicht, seconded by Trustee Iverson to approve the minutes of the January 17, 2012, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$94,140.95
<u>Water Utility:</u>	\$16,346.50
<u>Sewer Utility:</u>	\$27,773.80
<u>Storm Water Utility:</u>	\$1,021.25

Motion by Trustee Engel, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Engineering and Project Updates

Village Engineer Dave Sauer updated the Board on the status and progress of the West Garland Street Wisconsin Department of Transportation project, the Village utility plans and schedule for West Garland Street, the new utility mapping system, Safe Routes to School contract and status, the proposed Riverview condominium development project, and the Faye Drive storm water project.

Resolution 1.12

Motion by Trustee Engel, seconded by Trustee Iverson to approve Resolution 1.12 Authorization to Finance Police Capital Purchase. Roll call vote: Unanimous aye.

WHEREAS, Villages are authorized by the provisions of Section 67.12(12) of the Wisconsin Statutes, as supplemented and amended, to borrow money to finance any project undertaken for a public purpose and to refund municipal obligations, including interest thereon; and

WHEREAS, it is necessary that funds be raised by the Village in an aggregate principal amount not to exceed \$27,500 for the purpose of acquiring a 2012 police squad vehicle and related equipment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of West Salem, La Crosse County, Wisconsin, to authorize borrowing money to finance

the acquisition of a 2012 police squad vehicle and related equipment in an amount to not exceed \$27,500 for a term of sixty months at an interest rate of 2.75 percent; and

BE IT FURTHER RESOLVED that the Village Board of Trustees does hereby approve and authorize the preparation and filing of an application for the above-named financing and that the Village President and Village Administrator are hereby authorized to execute all necessary documents, including, but not limited to, a note on behalf of the Village of West Salem in accordance with this Resolution.

PASSED AND APPROVED by unanimous vote of the Village of West Salem Board of Trustees this 7th day of February, 2012.

/s/ _____
Dennis Manthei, Village President

VILLAGE SEAL

/s/ _____
Teresa L. Schnitzler, Village Administrator

Resolution 2.12

Motion by Trustee Wehrs, seconded by Trustee Leicht to approve Resolution 2.12 to Approve Acceptance of Agreement for Emergency Ambulance Services. Roll call vote: Koelbl – nay; remainder of Board – aye. Motion approved.

WHEREAS, the Joint City/County Emergency Medical Services Commission (hereinafter referred to as the “Commission”) was formed for the purpose of, among other things, establishing standards and contracting for emergency medical services in La Crosse County, reviewing provider performance, and reporting performance to the Commission and other municipal governmental entities; and

WHEREAS, Wis. Stat. Sec. 66.0301 provides that any city, village, town, or county may authorize intergovernmental cooperation by contracting with other municipalities including a commission created under this Section for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS, Wisconsin Statutes authorize the governing body of any city, village, town, or county to purchase, equip, operate, and maintain ambulances and contract for ambulance service with one or more providers for conveyance of the sick or injured; and

WHEREAS, the Commission on behalf of the County of La Crosse and the cities, villages, and towns located in La Crosse County has negotiated a fair and equitable agreement for emergency ambulance services with Tri-State Ambulance, Inc. (hereinafter referred to as “Tri-State”) which provides for the conveyance of the sick or injured by Tri-State at no cost to the local taxpayers and also provides that the performance of Tri-State is subject to review by an Independent Oversight Entity with reports on the performance of Tri-State provided to the Commission on at least an annual basis; and

WHEREAS, the Agreement provides that Tri-State shall not receive any reimbursement or subsidy from the Commission and that all charges for emergency ambulance service shall be billed directly by Tri-State to the user of such service, and that Tri-State shall retain all income for emergency ambulance services performed under this Agreement; and

WHEREAS, it is in the best interests of all citizens of the Village of West Salem that the Village Board authorize acceptance of the Agreement for Emergency Ambulance Services for the continuous period of five (5) years subject to the terms and conditions of that Agreement.

NOW, THEREFORE, BE IT RESOLVED that the West Salem Village Board of Trustees does hereby authorize acceptance of the Agreement for Emergency Ambulance Services between the Commission and Tri-State on behalf of the Village of West Salem.

BE IT FURTHER RESOLVED that the West Salem Village Board of Trustees does hereby authorize the Village President to execute the Agreement on behalf of the Village of West Salem.

PASSED AND APPROVED by majority vote of the Village of West Salem Board of Trustees this 7th day of February, 2012.

/s/ _____
Dennis Manthei, Village President

VILLAGE SEAL

/s/ _____
Teresa L. Schnitzler, Village Administrator

Operator's License Application

Motion by Trustee Engel, seconded by Trustee Schumacher to approve the issuance of an operator's license to Bailey Elizabeth Bahr. Roll call vote: Unanimous aye.

Street Committee

Trustee Leicht reported on the January 18, 2012, Street Committee meeting. The purpose of the meeting was to review for recommendation to the Village Board a street privilege permit ordinance and to receive a sign inventory program update from the Public Works Director. John Lautz and Mark Etrheim presented written comments the La Crosse Area Builders Association complied regarding proposed Ordinance No. 441 Street Privilege Permit. The Association questioned whether the ordinance would apply to all persons, firms, or corporations using public streets, alleys, or sidewalks for the parking of trailers. Chief Ashbeck clarified the ordinance is intended to apply only to construction trailers. Village Ordinances pertaining to parking boats, motor homes, and trailers on public streets will continue to be enforced. With this ordinance, Chief Ashbeck is attempting to give a legal means to construction companies to be able to leave their trailers on the street for more than forty-eight hours. The Association would like the ability to apply for the street privilege permit through the Village Administration Office instead of the Police Department in order to facilitate a "one stop shop" situation for builders making application for other permits required for the same project. Additional concerns regarding work on a project continuing during all hours of the day and night, the lack of an appeals process should an applicant not agree with any additional conditions and restrictions placed on a permit by the Police Chief, acceptable insurance certifications, and clarification of a section were also discussed. The Committee agreed the ordinance will be redrafted to take into consideration the Association's concerns and suggestions. Teresa Schnitzler will forward a revised ordinance to the La Crosse Area Builders Association for its review before the Committee makes a recommendation to the Village Board. Public Works Director Scott Halbrucker demonstrated the computer sign inventory program being utilized by the Public Works Department. The Department is currently in the process of inventorying and classifying all Village signs.

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve the Street Committee meeting minutes of January 18, 2012. Roll call vote: Unanimous aye.

Utilities Committee

Trustee Schumacher reported on the Utilities Committee meeting held on January 20, 2012. The purpose of the meeting was to review and recommend for approval 2012 Water Utility, Sewer Utility, and Storm Water Utility budgets and to review the utility mapping program to date. Scott Halbrucker presented the Committee with a proposed 2012 Water Utility Budget. Budgeted revenues total \$720,236, which includes a final \$120,136 EDA grant reimbursement from the tax incremental district. Expenditures total \$590,092. Other cash outlay includes water main replacement in conjunction with the West Garland Street project, water main replacement in conjunction with the Pathways project, and continued radio read meter replacement program costs. The Committee recommended approval of the 2012 Water Utility budget as presented. Scott Halbrucker presented the proposed 2012 Sewer Utility budget. Revenues remain consistent and total \$701,000. Expenditures have increased due to maintenance expenses increasing, chemical and testing requirements increasing, and fuel costs increasing. Other cash outlay proposed includes sewer main work on Mill Street in conjunction with the Pathways project and purchase of a used sewer cleaner. An equity transfer of \$100,000 from the Water Utility to the Sewer Utility is included in the budget. Given the present budgetary constraints of the Sewer Utility, serious consideration should be given to increasing the usage rates of the Sewer Utility. Mr. Halbrucker stated sewer main capital maintenance has fallen behind over the years, and consideration needs to be given to funding capital main improvements. The Committee recommended Mr. Halbrucker begin preparation of a 10-year sewer utility capital improvement plan. The treatment plant roof needs to be replaced, and funds were allocated toward a roof replacement in 2012. The Committee recommended approval of the 2012 Sewer Utility budget with the roof replacement revision. The Committee reviewed the proposed 2012 Storm Water Utility budget. Estimated revenues total \$84,388, and expenditures are estimated at \$20,900. Other cash outlay proposed is the final payment of the street sweeper and curb and gutter work in conjunction with the Pathways project. The Committee discussed the Faye Drive storm water erosion control project, and a reallocation of funds was recommended in order to accommodate the first phase of the project. The Committee recommended approval of the 2012 Storm Water Utility budget with the discussed revisions. Scott Halbrucker demonstrated the utility mapping program still in progress. The mapping system is still not accurate or reliable. Main sizes are incorrect and not up-to-date. Sewer mains and laterals are not correctly located, and in some areas, the mains and laterals are off by as much as 60 feet. Mr. Halbrucker has requested from Foth Infrastructure the ability to enter details in the system about water valves and manholes similar to the editing function of the sign inventory program. Other firms have this software ability. The Committee directed Teresa Schnitzler to contact Engineer Dave Sauer requesting an explanation and a schedule of correction and completion of the utility mapping system.

Motion by Trustee Schumacher, seconded by Trustee Koelbl to approve minutes of the Utilities Committee meeting of January 20, 2012. Roll call vote: Unanimous aye.

Motion by Trustee Engel, seconded by Trustee Iverson to approve the 2012 Water, Sewer and Storm Water Utility budgets as presented. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Engel to adjourn the meeting at 7:49 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator