

## Regular Board Meeting

March 18, 2008

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Hanson, Harold, Hoffman, Leicht, and Wehrs. Also present: Police Chief Charles Ashbeck, Matt Perenchio, Karl Green, and Village Administrator Teresa Schnitzler.

### Minutes

Motion by Trustee Engel, seconded by Trustee Wehrs, to approve the minutes of the February 19, 2008, Regular Board meeting with the missing page included. Roll call vote: Unanimous aye.

Motion by Trustee Engel, seconded by Trustee Leicht to approve the minutes of the March 4, 2008, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$91,782.20
<u>Water Utility:</u>	\$24,963.66
<u>Sewer Utility:</u>	\$7,421.19

Motion by Trustee Hoffman, seconded by Trustee Engel to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Recreation Committee

Trustee Hanson reported on the March 10, 2008, Recreation Committee meeting. The Committee discussed a potential purchase of 1.77 acres of land for park use. The Hundt family is asking \$140,000 for land between West Elm Street and Daffodil Street, and the Committee discussed opportunities existing for the property and financing of the purchase. The Committee recommended pursuing purchase plan ideas for the Hundt property for additional park space. The Committee also reviewed and recommended for approval the 2008-2012 Outdoor Recreation Plan. Vern Tranberg requested use of the Village Park ballfield for eight fast pitch softball home games. The Committee approved the request. Priorities of the Neshonoc Lake District and the possibilities of dredge and drag-line work were discussed by the Committee, and the Committee recommended the Village work with the Neshonoc Lake District on shoreline improvements in the area of the new Neshonoc lower park area.

Motion by Trustee Hanson, seconded by Trustee Leicht to approve the minutes of the Recreation Committee meeting of March 10, 2008. Roll call vote: Unanimous aye.

### Recreation Committee

Trustee Hanson reported on the March 17, 2008, Recreation Committee meeting. The Committee reviewed four options for purchase of the Hundt property north of West Elm

Street. The four options utilize combinations of designated park land purchase and property purchase funds, borrowing, developer park fees, and sale of Village land. The Committee recommended two of the four options be pursued for approval by the Village Board.

Motion by Trustee Hanson, seconded by Trustee Leicht to approve the minutes of the March 17, 2008, Recreation Committee meeting. Roll call vote: Unanimous aye.

Motion by Diana Engel, seconded by Trustee Leicht to send a letter to the owners of the property stating the Village is interested in acquiring the property as park land but the Board needs more time to look at options and will review the matter again in two weeks. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

#### Resolution 4.08 – Alternate Entrance to County Highway Department Facility

The certified survey map prepared by La Crosse County regarding the new, alternate entrance to the La Crosse County Highway Department Facility has been drafted for designation of streets. The effect of recording the easement is to provide for public land. Since La Crosse County will own the new roadway, a quit claim deed and easement are required.

Motion by President Manthei, seconded by Trustee Wehrs to approve Resolution 4.08 as written. Roll call vote: Hanson and Leicht – nay; remainder of Board – aye. Motion approved.

WHEREAS, the La Crosse County Highway Facility is located on STH 16, and it is becoming increasingly difficult for highway equipment and vehicles to safely access STH Hwy 16 from County property; and,

WHEREAS, it is necessary for the safety of the travelling public and departmental personnel to have an alternate route to gain entrance onto the public highways and also provide a well- maintained public highway adjacent to several businesses; and,

WHEREAS, an alternate route could be accomplished by constructing an entrance across the north east edge of La Crosse County Highway Department lot and over land that is owned by the Village of West Salem and the La Crosse County Agricultural Society contiguous to this area, thus gaining access to CTH M which leads to a signalized intersection at STH 16; and,

WHEREAS, it is in the best interests of the Village of West Salem to sell the necessary property to the County of La Crosse for \$1.00 and other good and valuable consideration, so the County can construct the roadway at County expense, estimated at \$459,000.

NOW, THEREFORE, BE IT RESOLVED, that the Village of West Salem shall sell the land needed for said roadway to the County of La Crosse, a copy of the description is marked as Exhibit "A", and attached hereto and made a part hereof as if set forth in full herein.

BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the Village Administrator and Village Attorney to complete negotiations with La Crosse County under the terms and conditions set forth herein.

BE IT FURTHER RESOLVED, that the Village President is authorized to sign any necessary documents to complete the transaction.

BE IT FURTHER RESOLVED, that the Resolution is passed and adopted by the Village Board of the Village of West Salem on this 18<sup>th</sup> day of March, 2008.

/s/ \_\_\_\_\_  
Dennis Manthei, Village President

(SEAL)

/s/ \_\_\_\_\_  
Teresa L. Schnitzler  
Village Administrator

Trustee Leicht left the meeting at 8:04 p.m.

#### Special Event Application

The Board reviewed a special event application submitted by Chase Miller on behalf of the West Salem Hockey Association for a Memorial Day Street Dance scheduled for May 25, 2008, from 5:00 p.m. to 12:00 p.m.

Motion by Trustee Harold, seconded by Trustee Engel to approve the special event application. Roll call vote: Unanimous aye.

#### Application for Temporary Class "B" (Picnic) License

Motion by Trustee Harold, seconded by Trustee Engel to approve the issuance of a Temporary Class "B" (Picnic) License to the West Salem Hockey Association for the Memorial Day Street Dance on May 25, 2008. Roll call vote: Unanimous aye.

#### Revenue and Expenses of Residential Versus Commercial Development

UW-Extension Resource Agent Karl Green spoke and presented a cost study analysis on municipal government revenues and expenses associated with various land uses.

#### Creation of Bicycle and Pedestrian Ad Hoc Committee

In conjunction with the Economic Development Advisory Committee's preparation of the Local Transportation Enhancements Program, Trustee Harold suggested the Village create a Bicycle and Pedestrian Ad Hoc Committee. The new committee would define the best routes to take through and around the Village, to parks, and County trails and consider safety concerns. The Committee would indicate where trails should be marked and work toward appropriate signage. Village resident Joe Belling had suggested a bike-walking bridge be constructed across the La Crosse River leading to Riverview Park from the Hidden River Addition. Trustee Harold indicated Joe Belling and John Lautz are willing to serve on the new ad hoc committee. Trustee Harold would serve as the Village Board appointment to the Committee.

Motion by Trustee Harold, seconded by Trustee Engel to create a Bicycle and Pedestrian Ad Hoc Committee. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

#### Memorandum of Understanding

Trustee Hanson addressed the Board regarding the Memorandum of Understanding with the Town of Hamilton, City of Onalaska, County of La Crosse, and Village of West

Salem. Trustee Hanson stated in past meetings with Onalaska Mayor Bialecki and Town of Hamilton representatives, boundary agreements were supported and favored. The Town of Hamilton, City of Onalaska, and County of La Crosse have all signed the Memorandum of Understanding, and the Village of West Salem has not.

Motion by Trustee Hanson to direct the Village President to sign the Memorandum of Understanding and get started on the agreement. Motion failed for lack of a second.

#### Resolution 5.08 – Adoption of Outdoor Recreation Plan

The Recreation Committee has drafted and finalized a 2008 – 2012 West Salem Outdoor Recreation Plan and recommended approval of same by Resolution to the Village Board.

Motion by Trustee Harold, seconded by Trustee Engel to approve Resolution 5.08 adopting the West Salem Outdoor Recreation Plan 2008 – 2012. Roll call vote: Unanimous aye.

#### Economic Development Advisory Committee

Trustee Harold reported on the March 3, 2008, Economic Development Advisory Committee meeting. The Committee discussed and reviewed the narrative for the DOT Enhancement program. Lack of parking in the downtown area was discussed. The Committee recommended the Village Board address the lack of parking. Engineer Dean Olson reported the local share of the enhancement program has increased \$7,000 from the original application to a total of \$134,000. This represents a 5 to 6 percent increase. The Committee will meet again on March 10.

Motion by Helen Harold, seconded by Merlin Wehrs to approve the minutes of the March 3, 2008, Economic Development Advisory Committee. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

#### Economic Development Advisory Committee

Trustee Harold reported on the Economic Development Advisory Committee meeting of March 10, 2008. The narrative for the application for the D.O.T. Enhancement Program was tweaked. John Lautz presented maps of the Village and surrounding area for consideration. The next meeting will be March 17, 2008, at 7:00 p.m., at which time the Committee will decide on which maps or maps to use and finalize the narrative.

Motion by Trustee Harold, seconded by Trustee Engel to approve the minutes of the Economic Development Advisory Committee meeting of March 10, 2008. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

#### Buildings and Grounds Committee

Trustee Harold reported on the March 6, 2008, Buildings and Grounds Committee meeting. The purpose of the meeting was to review the amended West Salem Community Shelter Agreement between Village of West Salem and West Salem Hockey Association. The Committee reviewed the amended and revised Agreement. Teresa Schnitzler relayed concerns regarding the Hockey Association locks on the building expressed by Public Works Director Wade Peterson and Recreation Director Mary Freybler. Mr. Belling felt the doors not being open on March 5 was a one-time

issue, and public and Village access has been maintained throughout the hockey season. Mr. Belling suggested the Village have two keys to the building, one at the Village Hall and one for the Public Works Director. Paragraph II of the Agreement addresses Hockey and Village scheduling of the building use. Mr. Belling confirmed he will meet with Mary Freybler before the November 15 deadline to discuss and finalize scheduling of the building. The Committee recommended approval of the amended Agreement.

Motion by Trustee Harold, seconded by Trustee Engel to approve the minutes of the March 6, 2008, Buildings and Grounds Committee meeting. Roll call vote: Unanimous aye.

Approval of Operator's License

Motion by Trustee Wehrs, seconded by Trustee Harold to approve an operator's license for Susan K. Olson. Roll call vote: Unanimous aye.

Motion by Trustee Wehrs, seconded by Trustee Harold to adjourn the meeting at 9:19 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator