

## Regular Board Meeting

April 7, 2009

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Hanson, Harold, and Wehrs. Excused: Hoffman and Leicht. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, County Board Supervisor Ray Ebert, Coulee News Special Correspondent Brad Bryan, Village Engineer Dave Sauer, and Village Administrator Teresa Schnitzler.

### Minutes

Motion by Trustee Harold, seconded by Trustee Engel, to approve the minutes of the March 17, 2009, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$34,049.64
<u>Water Utility:</u>	\$11,161.59
<u>Sewer Utility:</u>	\$9,375.95

Motion by Trustee Engel, seconded by Trustee Harold to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Resolution 2.09 Authorizing the Issuance and Sale of Up to \$3,058,893 Joint Waterworks and Sewerage System Revenue Bonds, Series 2009, and Providing for Other Details and Covenants with Respect Thereto

A Resolution was offered for approval authorizing and directing the Village to issue and sell up to \$3,058,893 of Joint Waterworks and Sewerage System Revenue Bonds, Series 2009. The closing on these Bonds will be held on April 22, 2009. The Resolution also authorizes the execution of the Financial Assistance Agreement and the issuance of Revenue Bonds to the State of Wisconsin Safe Drinking Water Loan Program.

Motion by Trustee Engel, seconded by Trustee Wehrs to approve Resolution 2.09 as presented. Roll call vote: Unanimous aye.

### Application for Temporary Class "B" License

Motion by Trustee Harold, seconded by Trustee Wehrs to approve the Application for a Temporary Class "B" License for the West Salem Volunteer Fire Department Firefighters Dance on May 2 and May 3, 2009. Roll call vote: Unanimous aye.

### Temporary Operator's Licenses

Motion by Trustee Engel, seconded by Trustee Wehrs to approve temporary operator licenses for Victor J. Czajka, Dave L. Hemker, Paul J. Jeranek, Ryan D. Kammel, Mike T. LaFleur, and Brad D. Trocinski. Roll call vote: Unanimous aye.

#### Utilities Committee

Trustee Engel reported on the March 19, 2009, Utilities Committee meeting. The purpose of the Utilities Committee meeting was to discuss storm water management of the Faye Drive storm water ditch. The Committee convened in closed session for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized by Wis. Stat. Sec. 19.85(1)(g).

Motion by Trustee Engel, seconded by Trustee Harold to approve the Utilities Committee meeting minutes of March 19, 2009. Roll call vote: Unanimous aye.

#### Planning Commission

President Manthei reported on the March 23, 2009, Planning Commission meeting. The Planning Commission reviewed Chapters 1, 2, and 3 of the West Salem Comprehensive Plan adopted March 4, 2008, as recommended by Wisconsin Statutes. Various suggestions, revisions, and recommendations were discussed, and the Commission will continue review and recommendations at future meetings.

Motion by President Manthei, seconded by Trustee Engel to approve the Planning Commission meeting minutes of March 23, 2009. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

#### Planning Commission

President Manthei reported on the March 30, 2009, Planning Commission meeting. The Commission reviewed a conditional use permit application submitted by Gayle Nielsen, owner of 124 South Leonard Street. Mrs. Nielsen has applied for a conditional use permit to allow for a single-family residence in the rear portion of 124 South Leonard Street. The property is zoned Business. Mrs. Nielsen submitted building plans for the property as well. The Commission discussed the building plans and reviewed parking options for the proposed residence. The Commission requested letters be sent to adjacent property owners to inform them of the permit application and public hearing. The Commission recommended scheduling a public hearing on the conditional use permit application for Tuesday, April 21, 2009, at 6:00 p.m. The Commission then convened in closed session for conference with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized by Wis. Stat. Sec. 19.85(1)(g), to-wit: consideration of legal counsel advice. After reconvening in open session, the Commission discussed a March 18, 2009, letter received from the Wisconsin Department of Administration wherein Municipal Boundary Reviewer George Hall has found the Heider and Manke annexation petition to be in the public interest. The Commission felt there are two, separate issues to consider: The annexation issue and the proposed land use of the annexed area. The Planning Commission had requested from Developer Ted Thompson a timeline and a draft development plan for the annexed area. These documents have been received, and Mr. Thompson indicates any development in that area could be two to five years in the

future. Annexing the area would add to the Village land inventory and be annexed with its present Agriculture zoning. The Commission felt review and consideration of the annexation petition should include Mr. Thompson, Prince of Peace Church, the Mankes, and the Heiders, and such a meeting should take place after the new Village Board is in place so new Board members will have time to examine and consider the petition. The Commission recommended scheduling a Planning Commission meeting for Wednesday, May 13, 2009, at 6:30 p.m. for continued discussion on the annexation petition to the west and invite the petitioning parties.

Motion by Trustee Engel, seconded by Trustee Wehrs to approve scheduling a public hearing on the Conditional Use Permit Application filed by Gayle Nielsen for April 21, 2009, at 6:00 p.m. Roll call vote: Unanimous aye.

Motion by President Manthei, seconded by Trustee Engel to approve the minutes of the March 30, 2009, Planning Commission meeting. Roll call vote: Unanimous aye.

#### Finance and Personnel Committee

Trustee Engel reported on the March 31, 2009, Finance and Personnel Committee meeting. Police Chief Ashbeck explained the details and requirements of a four-year grant available through a federal stimulus package wherein municipalities can apply for law enforcement officer funding. The grant will fund 100 percent of wages and fringe benefits of additional police officers for three years. The fourth year must be funded by the municipality. Since Chief Ashbeck had requested funding in the 2009 budget for an additional police officer, he is asking the Committee consider authorizing him to apply for this grant. The Committee estimated the wages and benefits of a certified police officer would be at least \$60,000 per year, and the Village would need to consider setting aside funds over the next three years. The granted-funded police officer must not replace current police officers, but Chief Ashbeck felt part time police officer hours could be significantly reduced with the addition of a full time officer. The Committee recommended authorizing Chief Ashbeck to apply for the grant for one police officer.

Motion by Trustee Engel, seconded by Trustee Harold to approve the Finance and Personnel Committee meeting minutes of March 31, 2009. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

#### Utilities Committee

Trustee Engel reported on the March 31, 2009, Utilities Committee meeting. Scott Halbrucker updated the Committee on the progress he has made to acquire land for sludge disposal. Roger Manke has 35 acres available for sludge spreading. The Village will be performing required soil testing, and once the tests are complete, sludge may then be hauled to the site. Mr. Manke has 20 acres available this spring, and 15 acres available this fall. Mr. Halbrucker also informed the Committee the tree limb and brush and grass and leaves storage area on Buol Road may now require Department of Natural Resources review and permitting. The area available for rent has been reduced, and Mr. Halbrucker is communicating with the DNR on options available to the Village. The Committee then convened in closed session for conference with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to

become involved as authorized by Wis. Stat. Sec. 19.85(1)(g), to-wit: Storm Water Facility Management.

Motion by Trustee Engel, seconded by Trustee Harold to approve the Utilities Committee meeting minutes of March 31, 2009. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

#### Bicycle and Pedestrian Ad Hoc Committee

Trustee Harold reported on the April 6, 2009, Bicycle and Pedestrian Ad Hoc Committee. The Committee recommended waiting to prioritize the goals until it has talked to Ginny Loehr as they felt prioritizing was not necessary. Charles Ashbeck is working with Brenengen's and Lisa Gerke regarding a bike rodeo at the end of school. Sharon has ordered several free brochures regarding safe routes to school suggestions. The Committee members are asked to check out a web site about improving pedestrian safety to help us decide if the proposal is something we would be interested in. Ten communities will be selected to pilot test the use of a newly-developed guidebook on how to improve pedestrian safety in neighborhoods. Each site will be provided \$2,000 as well as technical assistance from pedestrian safety experts. The Committee will meet on April 27 at 7 p.m. to decide to pursue this project. A pre-award conference call is scheduled for May 1 at 1 p.m. Eastern Time. Dean Buchanan and Lisa Gerke will be invited to the meeting on April 27. Trustee Harold announced that Josephine Piper and Rebecca Brown are new members of the Committee. The Committee recommended that the Vision and Goals be included in the minutes.

Motion by Trustee Harold, seconded by Trustee Engel to approve the April 6, 2009, Bicycle and Pedestrian Ad Hoc Committee meeting minutes. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Hanson, seconded by Trustee Engel to adjourn the meeting at 7:49 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator