

## Regular Board Meeting

April 15, 2014

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Baltz, Koelbl, Lautz, Leicht, Schumacher, and Wehrs. Also present: Public Works Director Scott Halbrucker, Recreation Director Michelle Czerwan, Coulee News Special Correspondent Emily Staed, Jill Karr, Police Chief Charles Ashbeck, Village Attorney Bryant Klos, and Village Administrator Teresa Schnitzler.

### Minutes

Motion by Trustee Schumacher, seconded by Trustee Lautz to approve the minutes of the April 1, 2014, Regular Board meeting as written. Roll call vote: Baltz – abstain; remainder of Board - aye. Motion approved.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$51,592.11
<u>Water Utility:</u>	\$214,646.66
<u>Sewer Utility:</u>	\$332,769.90
<u>Storm Water Utility:</u>	\$7,262.76

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Baltz – present; remainder of Board - aye. Motion approved.

### Request for Ordinance Change Regarding Number of Dogs Allowed

Jill Karr, 811 Greenwood Court, appeared before the Board to request the Village consider increasing its current two-dog limit on the number of dogs allowed at each premise. Mrs. Karr presently owns an older dog and an outdoor hunting dog. She would like to acquire a third dog for dog showing. Mrs. Karr presented documentation setting forth the number of dogs allowed in neighboring municipalities and other municipalities around the State of Wisconsin.

Motion by Trustee Leicht, seconded by Trustee Koelbl to refer the matter to the Law Enforcement Committee for review and recommendation to the Village Board. Roll call vote: Unanimous aye.

### Elm Street Milling and Overlay Project

The Board reviewed the bid analysis proposed by Village Engineer Dave Sauer for the 2014 Elm Street Milling and Overlay Project. The responsive low bidder was Oium Asphalt Paving, Inc., Eleva, Wisconsin, in the amount of \$59,479.72. The bid includes a list of unit price bid items for asphalt milling, crushed aggregate, asphalt, restoration, and traffic control. The bid analysis notes the Village has options with the way the project was bid. The bid cost included re-paving the repair asphalt patch across

Leonard Street. If this was chosen to not be included in the project, the total bid cost would be reduced by \$5,500. The bid cost also includes some CABC, breaker run, and restoration costs for the area along the railroad tracks in the event these items were needed. These costs total approximately \$6,500. The total reduction in project costs could be \$12,000. Regardless of the decision on the scope of work, the contract needs to be awarded based on the total bid cost, and the scope of work would be negotiated following the award of the contract.

Motion by Trustee Koelbl, seconded by Trustee Wehrs to accept the low bid submitted by Oium Asphalt Paving, Inc., in the total amount of \$59,479.72, and refer the scope of work options to the Street Committee for recommendation to the Village Board. Roll call vote: Unanimous aye.

Application for Temporary Class “B”/“Class B” Retailers License

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve issuance of a temporary Class “B”/“Class B” retailer’s license to June Dairy Days for its special event scheduled for May 30, 2014, through June 1, 2014. Roll call vote: Unanimous aye.

Alcohol Beverage License

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve issuance of an Alcohol Beverage License to Taylor Marie Hoekstra. Roll call vote: Baltz – abstain; remainder of Board – aye. Motion approved.

2014-2015 Committee Appointments

President Manthei presented proposed 2014-2015 Committee Appointments for action by the Village Board. Motion by President Manthei, seconded by Trustee Leicht to approve the 2014-2015 Committee Appointments as presented. Roll call vote: Baltz – abstain; remainder of Board - aye. Motion approved.

**2014 - 2015 STANDING COMMITTEES**

Board of Trustees  
Village of West Salem

FINANCE AND PERSONNEL

James Leicht, Chairperson  
Scott Schumacher  
James Koelbl

UTILITIES COMMITTEE

Scott Schumacher, Chairperson  
Merlin Wehrs  
Walter F. Baltz, III

LAW ENFORCEMENT

Merlin Wehrs, Chairperson  
John Lautz  
James Leicht

STREETS

James Koelbl, Chairperson  
James Leicht  
Scott Schumacher

BUILDINGS AND GROUNDS

John Lautz, Chairperson  
James Koelbl  
Walter F. Baltz, III

LIBRARY COMMITTEE

Walter F. Baltz, III, Chairperson  
James Koelbl  
John Lautz

***THE ABOVE COMMITTEES ARE ONE (1) YEAR TERMS. ALL EXPIRE APRIL 21, 2015.***

### PLANNING COMMISSION

Dennis Manthei, Chairman

2<sup>nd</sup> of 2 year term, expires April 20, 2015

Judy Long

2<sup>nd</sup> of 3 year term, expires April 18, 2016

James Morzinski

3<sup>rd</sup> of 3 year term, expires April 20, 2015

Walter F. Baltz III

2<sup>nd</sup> of 3 year term, expires April 18, 2016

Diana Engel

3<sup>rd</sup> of 3 year term, expires April 20, 2015

John Johnson

1<sup>st</sup> of 3 year term, expires April 17, 2017

Joseph Burke

1<sup>st</sup> of 3 year term, expires April 17, 2017

### RECREATION COMMITTEE (3 citizens with 3 year staggered terms)

(2 trustees with terms coinciding with official terms of office)

Jennifer Stenberg, 541 Lewis Street – (608) 393-9071

3<sup>rd</sup> of 3 year term, expires April 20, 2015

Michael Glassmaker, 513 Lark Lane – 786-0015

1<sup>st</sup> of 3 year term, expires April 17, 2017

Steve Kastenschmidt, 737 East Avenue – 786-1219

2<sup>nd</sup> of 3 year term, expires April 18, 2016

Scott Schumacher, Trustee, 442 West Franklin Street - 792-9852

1<sup>st</sup> of 2 year term, expires April 18, 2016

John Lautz, Trustee, 420 East Tilson Street, 786-1340

1<sup>st</sup> of 2 year term, expires April 18, 2016

(Chairperson to be elected by Committee at first meeting for 1 year term)

### ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Sharon Fuller, 420 North Tilson Street – 786-0886

1<sup>st</sup> of 3 year term, expires April 17, 2017

Dave Evenson, 760 Lewis Street – 786-3375

1<sup>st</sup> of 2 year term, expires April 18, 2016

John Lautz, 420 East Tilson Street, 786-1340

1<sup>st</sup> of 2 year term, expires April 18, 2016

Helen Harold, 519 North Youlon Street - 786-0856

3<sup>rd</sup> of 3 year term, expires April 20, 2015

Merlin Wehrs, Trustee, 616 Birchwood Lane – 786-1348

1 year term – expires April 20, 2015

James Koelbl, Trustee, 527 North Youlon Street – 786-9044

1 year term – expires April 20, 2015

### BOARD OF APPEALS

Carl Wallace, Chairperson, 740 East Avenue – 786-0714

3<sup>rd</sup> of 3 year term, expires April 20, 2015

Joe Hesselberg, 520 Lakewood Street - 786-0967

3<sup>rd</sup> of 3 year term, expires April 20, 2015

Ray Walter, 528 North Youlon Street - 786-0496  
1<sup>st</sup> of 3 year term, expires April 17, 2017  
Keith Schmig, 238 West Avenue North – 786-1743  
2<sup>nd</sup> of 3 year term, expires April 18, 2016  
John Diekroeger, 450 North Youlon Street - 786-0847  
1<sup>st</sup> of 3 year term, expires April 17, 2017

#### LAW ENFORCEMENT DISCIPLINARY COMMITTEE

Jeffrey S. Trotnic, Chief of Police, City of Onalaska,  
415 Main Street, Onalaska 54650 – 781-9550  
2<sup>nd</sup> of 3 year term, expires April 18, 2016  
Diana Engel, 480 Lark Lane – 786-1560  
2<sup>nd</sup> of 2 year term, expires April 20, 2015  
Mark Johnson, P. O. Box 892, West Salem – 786-0296  
1 year term, expires April 20, 2015

#### FAIR HOUSING COMMITTEE (5 year staggered terms)

Orin Nyseth, 521 West Garland Street - 786-1268  
1<sup>st</sup> of 5 year term, expires April 15, 2019  
Dave Geske, 341 West Garland Street – 786-4759  
2<sup>nd</sup> of 5 year term, expires April 16, 2018  
Gerald Van Oss, 468 Campfire Drive - 786-0299  
3<sup>rd</sup> of 5 year term, expires April 17, 2017  
Merlin Wehrs, Trustee, 616 Birchwood Lane – 786-1348  
4<sup>th</sup> of 5 year term, expires April 18, 2016  
John Wittenberg, 910 Brickl Road - 786-2996  
5<sup>th</sup> of 5 year term, expires April 20, 2015

#### LAKE DISTRICT REPRESENTATIVE

Dennis Manthei, 1 year term, expires April 20, 2015

#### SENIOR CITIZEN REPRESENTATIVE

Miriam Wuensch, 134 West Hamlin Street – 385-9832  
1 year term, expires April 20, 2015

#### LA CROSSE AREA PLANNING COMMISSION

Dennis Manthei, 1 year term, expires April 20, 2015  
Walter F. Baltz, III, 1 year term, expires April 20, 2015

#### BOARD OF REVIEW

Dennis Manthei, 527 West Garland Street, - 786-0971  
David Huebsch (ex-officio), W16941 Pow Wow Lane, Galesville - 582-1147  
Teresa Schnitzler, 210 North Rose Street - 786-3121  
Ray Ebert, W3763 Hidden River Road - 786-1046

#### BOARD OF REVIEW ALTERNATES

Lill Twining, 310 North Leonard Street – 786-1651  
Fran Noffke, 441 North Leonard Street – 786-0527

#### FIRE DISTRICT BOARD

Merlin Wehrs – 3<sup>rd</sup> of 3 year term, expires April 20, 2015  
David Tauscher – 2<sup>nd</sup> of 2 year term, expires April 20, 2015

#### COULEE REGION JOINT MUNICIPAL COURT COMMITTEE

Teresa Schnitzler, 175 South Leonard Street - 786-1858  
Charles Ashbeck, Alternate, 175 South Leonard Street – 786-0407

#### WEST SALEM AREA TOURISM AD HOC COMMITTEE

Steve Plenge, Chairperson, Americinn, 125 Buol Road – 786-3340  
Chuck Deery, W3891 Hickory Terrace, La Crosse – 787-6226  
Patsy Hofer, 171 South Oak Street – 786-0750  
Nick Miller, LeCoulee Cheese Castle, 112 South Leonard Street – 786-2811  
Vernon Romskog, 329 North Leonard Street – 786-0583  
Richard Schomberg, W3679 County Road C – 786-1196  
Karen Gilster, 4330 County Road B, La Crosse – 786-1759  
Jim Cox, N4311 CTH M – 786-2327  
Margaret Cox, N4311 CTH M – 786-2327  
James Leicht, 520 North Tilson Street – 786-0513

#### ONALASKA UTILITY COMMISSION

Walter F. Baltz, III, 540 North Tilson Street – 786-0240

#### BICYCLE AND PEDESTRIAN AD HOC COMMITTEE

Joseph Belling, W3839 Western Hills Drive – 786-0637  
Carl Wallace, 740 East Avenue - 786-0714  
Sharon Fuller, 420 North Tilson Street – 786-0886  
Monte Wick, 125 West Hamlin Street – 786-0169  
Tim Tiber, 800 West Franklin Street, #10 – 786-3357  
Lisa Gerke, W4521 Pioneer Court – 769-7207  
Rick Cline, N6096 County Road ZZ, Onalaska – 786-4356  
Helen Harold, 519 North Youlon Street – 786-0856  
Jim Koelbl, Trustee, 527 North Youlon Street – 786-9044  
Virginia Gates-Loehr, (ex-officio), SRTS Coordinator, 785-9833  
Jackie Eastwood, (ex-officio), Transportation Planner, 785-6141

#### HOUSEHOLD WASTE AD HOC COMMITTEE

Walter F. Baltz, III, Chair, 540 North Tilson Street – 786-0240  
Harold G. Hoffman, 450 West Hamilton Street – 786-0852  
Scott Schumacher, 442 West Franklin Street – 792-9852  
Scott Halbrucker, 900 West Avenue North – 792-3395

#### Capital Improvement Planning Committee

Trustee Lautz reported on the April 1, 2014, Capital Improvement Planning Committee meeting. The purpose of the meeting was to review a proposed draft of a capital improvement planning report recommendation to the Village Board. The draft provides an introduction to capital planning, background information on the financial status of the Village, revenue reductions, levy limits, and revenue sources. The report sets forth the funding priorities as ranked by the Committee over the last nine months and includes spreadsheets of all equipment and projects and funding requirements for each.

Additions and revisions were discussed, and Karl Green will make the changes prior to the next meeting. The Committee then discussed recommendations and an implementation recommendation to be made to the Village Board. Recommendations include a long-range capital planning committee to continue capital improvement planning, contracting for a feasibility study and a current building audit, future cash reserves for capital acquisitions, and preparing long-range capital plans for the three utilities. Implementation of the recommendations will be discussed in more detail at the next Committee meeting. The next meeting of the Committee has been scheduled for Tuesday, April 15, 2014, at 4:30 p.m. The Committee will continue review a proposed draft of a capital improvement planning report.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the minutes of the April 1, 2014, Capital Improvement Planning Committee meeting as presented. Roll call vote: Unanimous aye.

#### Planning Commission Public Hearing and Meeting

President Manthei reported on the April 15, 2014, Planning Commission Public Hearing and Meeting. The public hearing concerned a Conditional Use Permit Application filed by Skytime Investments by Scott Storandt doing business as Neshonoc Sports. Neshonoc Sports is applying for a Conditional Use Permit to replace its existing main signboard with a same-size electronic message center. There were no citizens present to speak for or against the Application. The Commission reviewed the Conditional Use Permit Application submitted by Skytime Investments to replace its existing main signboard with a same-size electronic message center. Attorney Klos presented a proposed Conditional Use Permit setting forth six conditions as follows:

1. The exact location of the sign within the legal found as Exhibit "B" would be in the location of the existing concrete base which supports the existing Neshonoc Sports sign.
2. The size of the signs would be: Top directly illuminated sign 60" X 70"; bottom electronic message unit 60" X 70".
3. The electronic message unit could have changeable messages that have a hold time of at least six (6) seconds each. Each message change must occur in one (1) second or less. The use of traveling messages, segmented messages, or scrolling messages is prohibited. Each message must be fixed and fully static during display. The message may not flash, move, use animation, twinkle, fade, bounce, rotate, pulse, flipflop, or create effect of movement.
4. The height of the sign from grade level to the top of the sign would be a maximum of twenty (20) feet.
5. The electronic message unit must have illumination of no more than 5,000 nits during daylight and 500 nits during nighttime hours.
6. The electronic message unit must comply with West Salem Ordinance 3.07 at all times, including, but not limited to, it must not overhang the right-of-way of State Highway.

The Planning Commission unanimously approved recommendation to the Village Board approval of Conditional Use Permit No. 16.

Motion by President Manthei, seconded by Trustee Koelbl to approve the minutes of the April 15, 2014, Planning Commission Public Hearing and Meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Koelbl, seconded by Trustee Lautz to approve Conditional Use Permit No. 16 to Skytime Investments. Roll call vote: Unanimous aye.

Motion by Trustee Wehrs, seconded by Trustee Schumacher to adjourn the meeting at 7:25 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator