

Regular Board Meeting

May 15, 2012

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Iverson, Koelbl, Lautz, Leicht, Schumacher, and Wehrs. Also present: Public Works Director Scott Halbrucker, Police Chief Charles Ashbeck, Village Attorney Bryant Klos, Coulee News Special Correspondent Emily Staed, Recreation Director Michelle Czerwan, County Board Supervisor Ray Ebert, June Dairy Days President Rita Schmitz, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the May 1, 2012, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$52,219.27
<u>Water Utility:</u>	\$6,304.21
<u>Sewer Utility:</u>	\$108,837.00
<u>Storm Water Utility:</u>	\$304.74

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Temporary Class "B" License

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the issuance of a Temporary Class "B" License for the June Dairy Days celebration in Village Park on June 1, 2, and 3, 2012. Roll call vote: Unanimous aye.

Resolution 6.12

Motion by Trustee Lautz, seconded by Trustee Iverson to approve Resolution 6.12 Fireworks Permit for June Dairy Days 2012. Roll call vote: Unanimous aye.

WHEREAS, June Dairy Days Committee has requested the Village Board of Trustees grant permission for a fireworks display to be held on Friday, June 1, 2012, with a rain date of Saturday, June 2, 2012, to include ground and aerial displays; and

WHEREAS, Village Ordinance 2.01(D)(2)(a) limits the issuance of a fireworks permit by the Village President to the period June 27 through July 4; and

WHEREAS, June Dairy Days Committee has provided the Village of West Salem with a copy of the pyrotechnic firm's certificate of insurance listing the Village of West Salem as an additional insured under its insurance policy;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees of the Village of West Salem does hereby waive the provisions of Ordinance 2.01(D)(2)(a) in honor of June Dairy Days, and the Village President is directed to issue such permit to

June Dairy Days for June 1, 2012, and in case of inclement weather, a rain date of June 2, 2012.

DATED this 15th day of May, 2012.

(SEAL)

/s/ _____

Dennis Manthei, Village President

/s/ _____

Teresa L. Schnitzler, Village Administrator

Special Event Application

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve a Special Event Application for a June Dairy Days fun run scheduled for June 2, 2012, beginning at 8:00 a.m. Roll call vote: Unanimous aye.

Resolution 7.12

Motion by Trustee Schumacher, seconded by Trustee Iverson to approve Resolution 7.12 Asset Capitalization Policy. Roll call vote: Unanimous aye.

WHEREAS, the Village of West Salem was required to become compliant with GASB 34 by January 1, 2004; and

WHEREAS, the implementation of GASB 34 requires the capitalization of major assets of the Village; and

WHEREAS, after consultation with the Village's auditing firm of Tostrud & Temp S.C., an increase in the base limit of \$500.00 set on March 15, 2005, to \$5,000.00 for capitalization of assets has been recommended; and

WHEREAS, the attached Capitalization Policy sets forth all capital asset categories and useful life guidelines for the Village of West Salem;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees of the Village of West Salem hereby approves the Capitalization Policy as attached hereto and made a part thereof this Resolution.

DATED this 15th day of May, 2012.

(SEAL)

/s/ _____

Dennis Manthei, Village President

/s/ _____

Teresa L. Schnitzler, Village Administrator

Ordinance No. 445

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve Ordinance No. 445 to Amend Wisconsin Administrative Code Section References in West Salem Code of Ordinances Chapter 9 Water and Waterworks. Roll call vote: Unanimous aye.

Utilities Committee

Trustee Schumacher reported on the Utilities Committee meeting of May 14, 2012. The purpose of the meeting was to review for recommendation to the Village Board a utility extension route and cost estimates for Rustic Road Village development on East Jefferson Street. Attorney Klos informed the Committee Rustic Road Village states they have discussed the updated estimates of costs to extend and install water and sewer utilities to their planned development on East Jefferson Street, and the developer has decided to go forward with the project contingent on award of a community development block grant. Cost estimates for the project include \$275,000 for extending water and

sanitary sewer from East Jefferson Street and \$58,750 for engineer costs for design, grant application and administration, bidding, and construction oversight. Installing water and sewer utilities on the East Jefferson Street route is cost effective, but no further extension to the east could be made without a lift station at an estimated cost of \$200,000. Engineer Dave Sauer has recommended extension of sanitary sewer from Industrial Drive which would serve further developments to the east without the cost of a lift station. The additional estimated cost of extending sanitary sewer from Industrial Drive is \$50,000, making the total estimated cost of the utility extensions \$372,987. This is a better option for the Village, and additional costs can be collected in the future through special assessments on future connections. Attorney Klos has been in communication with Sprint property owner Capstone, LLC, and obtaining an easement on the east side of this property does not seem to be a problem. Extending sanitary sewer under the DNR property and the railroad property is a simple permitting process, and Mr. Sauer has already had positive discussions with the two entities. Rustic Road Village development has set out three steps for discussion with the Village. It is important to Rustic Road Village that water and sewer lines are operational in time for an October 2012 opening. Ideally, they would like infrastructure to be in place by September 2012. Their understanding is the Village will be the applicant and recipient for an community development block grant, and they have requested the Village keep them informed of any licenses, agreements, or permits required to proceed with their development. The Committee discussed the fact the community development block grant will be awarded based on the number of new jobs created by Rustic Road Village. The Village should require Rustic Road Village to indemnify the Village on the jobs creation portion of the grant funding, and the Village should require a letter of credit from Rustic Road Village. The Committee recommended that West Salem agree to pay the additional estimated costs of \$50,000 to extend sanitary sewer from Industrial Drive based on the revised total cost estimate of \$372,987, developer Rustic Road Village will be responsible for all costs above the \$50,000 estimate, and the Village will work with developer in the grant application process and toward its goal of having the utilities in place in time for a October 2012 opening.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the Utilities Committee meeting minutes of May 14, 2012. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Koelbl that West Salem agree to pay the additional estimated costs of \$50,000 to extend sanitary sewer from Industrial Drive based on the revised total cost estimate of \$372,987, developer Rustic Road Village will be responsible for all costs above the \$50,000 estimate, and the Village will work with developer in the grant application process and toward its goal of having the utilities in place in time for a October 2012 opening. Roll call vote: Unanimous aye.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to convene in closed session at 7:21 p.m. pursuant to Wis. Stat. Sec. 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session, to-wit: Discussion and consideration of purchase of real estate. Roll call vote: Unanimous aye.

Motion by Trustee Wehrs, seconded by Trustee Leicht to reconvene in open session at 7:49 p.m. Roll call vote: Unanimous aye.

Motion by Trustee Koelbl, seconded by Trustee Leicht to adjourn the meeting at 7:50 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator