

## Regular Board Meeting

May 17, 2011

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Iverson, Koelbl, Leicht, Schumacher, and Wehrs. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Coulee News Correspondent Michael Martin, County Board Supervisor Ray Ebert, Village Attorney Bryant Klos, Recreation Director Michelle Czerwan, Short Elliott Hendrickson Engineers Randy Sanford and Dan Penzkover, and Village Administrator Teresa Schnitzler.

### Minutes

Motion by Trustee Wehrs, seconded by Trustee Engel to approve the minutes of the May 3, 2011, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

General Fund: \$53,851.08

Water Utility: \$7,715.34

Sewer Utility: \$15,188.70

Storm Water Utility: \$214.56

Motion by Trustee Engel, seconded by Trustee Wehrs to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Special Event Application

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve the issuance of a Special Event Permit to the La Crosse Area Family YMCA for their annual Got Energy? Triathlon event scheduled for Sunday, June 12, 2011. Roll call vote: Unanimous aye.

### Ordinance No. 436

Motion by Trustee Koelbl, seconded by Trustee Wehrs to approve Ordinance No. 436 to Adopt a Code of Ordinances. Roll call vote: Unanimous aye.

The Village Board of the Village of West Salem, Wisconsin, does ordain as follows:

**Section 1:** The revised Code of Ordinances of the Village of West Salem includes the Village Code of Ordinances adopted on November 18, 1986, and Ordinance Nos. 258 through 435. All Charter Ordinances passed to date shall not be amended, but only renumbered to incorporate them into the revised Code of Ordinances. All general Ordinances and provisions of the Code of Ordinances of 1986 not incorporated into the revised Code of Ordinances are hereby repealed. The revised Code of Ordinances has been and is on file and open to public inspection for a period of at least two (2) weeks, and upon which statutory notices and public hearings have been properly held as to Floodplain Zoning and Village Zoning, pursuant to Wis. Stat. Sec.

66.035, shall be and hereby is adopted as the Code of Ordinances for the Village of West Salem.

**Section 2:** This Ordinance shall take effect and be in force from and after its passage and publication.

**DATED** this 17<sup>th</sup> day of May, 2011.

Resolution 8.11

Motion by Trustee Leicht, seconded by Trustee Engel to approve Resolution 8.11 Acceptance of Transfer of Property For Pathways Bicycle/Pedestrian Trail. Roll call vote: Unanimous aye.

**WHEREAS**, in conjunction with the 2011 downtown revitalization Pathways Project, the Village of West Salem wishes to acquire a portion of property along Memorial Drive owned by Union State Bank of West Salem for a 10-foot wide improved bicycle/pedestrian trail described as follows:

Being a part of Lot 22, Block 20, of Plat of Resurvey of Leonard's Addition, Village of West Salem, located in the Northwest ¼ of the Northeast ¼ of Section 3, Township 16 North, Range 6 West, Village of West Salem, La Crosse County, Wisconsin, more particularly described as follows: The North 2.00 feet of the South 5.00 feet of Lot 22, Block 20, Plat of Resurvey of Leonard's Addition of West Salem, Village of West Salem, La Crosse County, Wisconsin. Said parcel contains 284 square feet (0.007 acres) more or less and is subject to all existing easements, covenants, and restrictions both implied and recorded. Together with all appurtenant rights, title, and interests.

and

**WHEREAS**, Union State Bank of West Salem is willing to voluntarily deed the above-described property, without any monetary payment, to the Village of West Salem in order to contribute to the success of the Pathways project; and

**WHEREAS**, in exchange for the transfer of property and the forfeiting of private parking space, Union State Bank of West Salem requires the Village of West Salem agree the fee title to the real estate described herein shall revert back to the Union State Bank of West Salem in the event that the land being transferred hereunder fails at any time to be used by the Village of West Salem as part of a 10-foot wide improved bicycle/pedestrian trail with the Village of West Salem being responsible for all costs of construction, replacement, and maintenance of all improvements located thereon, including associated curb and gutter and grassy areas as well as snow removal and grass cutting;

**NOW, THEREFORE, BE IT RESOLVED** that the Village of West Salem Board of Trustees hereby expresses its gratitude to the Union State Bank of West Salem for its cooperation and contributions to the success of the Pathways downtown revitalization project; and

**FURTHER, BE IT RESOLVED** that the Village of West Salem Board of Trustees hereby authorizes the Village President and Village Administrator to execute on its behalf the Quit Claim Deed accepting fee title to the real estate described above, with a right of reversion and pursuant to the terms contained therein, a copy of which is attached hereto and made a part hereof.

**DATED** this 17<sup>th</sup> day of May, 2011.

/s/

\_\_\_\_\_  
Dennis Manthei, Village President

## VILLAGE SEAL

/s/ \_\_\_\_\_  
Teresa L. Schnitzler, Village Administrator

### Operator's License Application

Motion by Trustee Leicht, seconded by Trustee Iverson to approve an operator's license for Brooke A. Cornford. Roll call vote: Unanimous aye.

### 2010 Census Challenge

The Board reviewed a memorandum prepared by Village Administrator Teresa Schnitzler regarding 2010 Census results for West Salem. Village President Dennis Manthei was recently shown La Crosse County census numbers for all the census blocks in West Salem, and he found there are two "blocks" in the Anderson Mobile Home Park showing zero population. The maps clearly show sixty homes located in the two blocks with zero population. Ms. Schnitzler discussed the error with the U.S. Census Bureau office in Chicago, and she received instructions on filing a Census Challenge beginning June 1. Ms. Schnitzler requested direction from the Village Board on whether to pursue a Census Challenge.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to accept the established 2010 Census population for West Salem. Roll call vote: Unanimous aye.

### Pathways Project Update

Trustee Leicht reported on the Street Committee meeting held prior to the Village Board meeting. Due to several report submission and review delays, the Pathways Project will be behind schedule in 2011. The Committee ideally would like the Pathways Project to be completed in 2011 versus 2012 because there are other entities and activities planned in conjunction with Pathways. The Committee discussed bidding separate from Pathways all Village utility work in order to begin the project in August instead of September. Short Elliott Hendrickson assured the Committee the firm will submit all documents on a timely basis and offered financial concessions for the delay in this project. The new timeline presented includes a completion date of November 15, 2011.

Motion by Trustee Koelbl, seconded by Trustee Wehrs to remove the Village utility work from the Pathways project and bid this work separately. Roll call vote: Unanimous aye.

### Department Head Updates

Recreation Director Michelle Czerwan updated the Board of progress to install a full basketball court at Jim Zanter Park. Several residents of Neshonoc Lake Addition and residents living near Jim Zanter Park have all expressed interest in having a basketball court constructed in the park versus putting basketball courts on their own private properties. Residents are offering to donate funding toward the construction of a court. Mrs. Czerwan has obtained asphalt and concrete bids, and she will continue working this project to completion. Trustee Leicht recommended a Recreation Committee meeting be scheduled to discuss and make formal recommendations to the Village Board.

Police Chief Charles Ashbeck reported his department has responded to 1,300 calls for service so far this year. Chief Ashbeck is working on bids for the purchase of a speed

wagon in conjunction with the Safe Routes to School Program funding awarded to the Village earlier this year. The department is working on June Dairy Days work schedules and coordination for and with the YMCA Got Energy Triathlon.

Public Works Director Scott Halbrucker reported sidewalk inspections are complete, and the notices to the property owners will be mailed in the next week or two.

President Manthei and County Supervisor Ray Ebert updated the Board on the status of La Crosse County Redistricting. The County will vote on Thursday on either a 29-member County Board or to keep the present 35-member County Board.

#### West Salem Area Tourism Ad Hoc Committee

Trustee Leicht reported on the May 2, 2011, West Salem Area Tourism Ad Hoc Committee meeting. The welcome sign on Highway 16 east was completed and installed last summer. If any West Salem Area Community Organization would like to put its event's name and date on the small sign underneath the "Welcome to West Salem" sign, the organization's representative can purchase one from Brush Talk Sign, West Salem. The cost is approximately \$100.00. Contact Chairman Steve Plenge for more information. Regarding the "Welcome to West Salem" Sign – Hwy. 16 West (near Tourism Center), Steve Plenge will get bids and information on replacing the old, outdated sign on Hwy. 16. The French Island Welcome Center is open. Chairman Plenge will visit the center occasionally to make sure West Salem is represented with brochures and tourism information. Volunteers are needed at the Center this summer. Chairman Plenge has contacted area colleges to see if any Marketing or Business students might be interested in helping out. Steve Plenge, representing the AmericInn Motel, reported a significant increase in tourism business this past winter from snowmobilers. He felt all the businesses south of I-90 benefited from the marked trails. Many of the tourists mentioned how the new signs were nice and helped them to get to the local businesses. This committee will once again work with the Friends of Lake Neshonoc on the 2011 Tagged Fishing Derby. We are hoping to tag 200 fish this year, all of which will be sponsored. The Department of Natural Resources has begun the tagging process this first week in May. This committee will help keep the Rustic Road Information Board and Box filled this summer. Chairman Plenge repainted the Information Sign and restocked the supplies. He will keep materials stocked throughout the summer months. Next meeting is scheduled for Tuesday, September 6, 2011, 12:00 noon, at the West Salem Tourism Center (Octagon House).

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the minutes of the May 2, 2011, West Salem Area Tourism Ad Hoc Committee meeting. Roll call vote: Unanimous aye.

#### Bicycle and Pedestrian Ad Hoc Committee

Trustee Koelbl reported on the May 2, 2011, Bicycle and Pedestrian Ad Hoc Committee meeting. It was noted RESOLUTION NO. 2.11 Enacting a "Complete Streets" Policy for the Village of West Salem was approved by the Village Board. The Committee thanked Jack Zabrowski, Bicycle Pedestrian Coordinator with the La Crosse County Health Department, for his help with the resolution. Sharon Fuller stated the Safe Routes to School Program is doing well. More routes will be added as volunteers become available. Safety with traffic is still a concern by the BPAC members. Traffic is

not stopping at Lincoln and East Ave, and Hamlin and Leonard is still difficult to cross. The Police Chief should be advised of the problems. Sharon Fuller will contact Erin Ellerbach at the Elementary School to see if parents can drop SRTS walkers off on the west side of Youlon to prevent vehicles getting backed up while dropping off students. The green cones are out, and this does help with awareness. The West Salem Boys & Girls Club will be contacted so their staff can be educated on safe walking habits. Bike routes throughout the Village were discussed. It was decided to have Jackie Eastwood and Jack Zabrowski work on the routes with their backgrounds and knowledge. Carl Wallace will contact Jim Moorhead with the DNR also. Routes discussed were: Vets Park to downtown West Salem; Vets Park to Hwy 16; a route from the LRST to Lake Neshonoc; and PATHWAYS. It was also suggested the West Salem Area Tourism Committee and WSBA may wish to look at brochures to be placed at key points around the Village which would provide information about the Village for bike users. These could be available for example at Neshonoc Campground, Americinn, and Vets Park.

Motion by Trustee Koelbl, seconded by Trustee Leicht to approve the minutes of the May 2, 2011, Bicycle and Pedestrian Ad Hoc Committee meeting. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Koelbl to adjourn the meeting at 8:05 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator