

## Regular Board Meeting

June 5, 2007

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Hanson, Harold, Hoffman, Leicht, and Wehrs. Also present: Brian Fukuda, Steve O'Malley, Sue Lynch, Dave Hundt, Charles Ashbeck, Matthew Perenchio, and Teresa Schnitzler.

### Minutes

Motion by Trustee Engel, seconded by Trustee Harold to approve the minutes of the May 15, 2007, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$31,170.06
<u>Water Utility:</u>	\$7,674.82
<u>Sewer Utility:</u>	\$10,408.91

Motion by Trustee Hoffman, seconded by Trustee Engel to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Update on Statewide Smoke Free Workplace Legislation

Sue Lynch appeared before the Board to address the Statewide smoke free workplace legislation. Mrs. Lynch provided written background information to the Board. Mrs. Lynch may request a supporting resolution from the Village of West Salem to the State regarding the legislation.

### La Crosse County Updates

Brian Fukuda and Steve O'Malley updated the Board on progress of Phase 1A and 1B of the Lakeview Business Park and the County's proposal for Phase 2. The County plans to petition the Village for annexation of the remaining 194 acres of the County farm property presently located in the Town of Hamilton. Phase 2 is set to begin development, and the County proposed amending the TIF and Revenue Sharing Agreement to accommodate this development. Development of Phase 2 includes 9,660 lineal feet of road and utilities, stormwater facilities, reservoir, wetland mitigation, demolition of the agricultural buildings on the County Farm, additional 4,900 lineal feet of industrial lead rail and switch, connection to County Road B, and a frontage road for the Elmwood parcel. The County also presented a proposed project timeline. The Village wishes to obtain acreage for construction of a water reservoir, and the County will negotiate the transaction through the Village President, Village Administrator, and the Utilities Committee.

### Application for Dance Permit and Non-Intoxicating Beverage License

Motion by Trustee Wehrs, seconded by Trustee Engel to approve an Application for Dance Permit and Non-Intoxicating Beverage License for LaScher's on Leonard. Roll call vote: Unanimous aye.

#### Ordinance No. 419 – Create Ten-Minute Parking

Ordinance No. 419 will create ten-minute parking on a 45-foot long section on the west side of North Leonard Street in front of the West Salem Boys & Girls Club at 134 North Leonard Street.

Motion by Trustee Engel, seconded by Trustee Leicht to schedule a public hearing on Ordinance No. 419 for Tuesday, July 3, 2007, at 7:25 p.m. Roll call vote: Unanimous aye.

#### Operator's License Applications

Motion by Trustee Leicht, seconded by Trustee Harold to approve operator's licenses for Alyse M. Koch and Benjamin A. Muellenberg. Roll call vote: Unanimous aye.

#### Recreation Committee

Trustee Leicht reported on the June 4, 2007, Recreation Committee meeting. The Committee voted unanimously to elect Steve Kastenschmidt as the Recreation Committee Chair. The Committee discussed construction costs proposals received from Paragon Associates for Riverview Park, park at North Mark and Lewis Streets, and the lower park of Neshonoc Lake Addition. The Committee recommended expending \$2,730 on the North Mark and Lewis Streets park for engineering fees, design development, and earth work calculations, and \$2,860 for Riverview baseball #2 field for design development, engineering fees, and earth work calculations, both from Developer Park Fees. By unanimous vote, the Committee also recommended delaying the \$4,600 on the Neshonoc Lake Addition lower park development. Safety issues concerning the dugouts at Riverview #1 baseball field were discussed, the Committee recommended not to exceed \$2,100 on dugouts at Riverview #1 baseball field dugout fence addition needed for safety reasons and to delay repair of the backstop on Riverview #1 field. Electrical work at Pineview Shelter will also be delayed due to possible upgrade of the shelter at a later time. The Committee will continue to review the long-range outdoor plan for the Recreation Department.

Motion by Trustee Leicht, seconded by Trustee Harold to approve the minutes of the Recreation Committee meeting of June 4, 2007. Roll call vote: Unanimous aye.

#### Law Enforcement Committee

Trustee Wehrs reported on the May 15, 2007, Law Enforcement Committee meeting. The Committee met in closed session with the Police Union to discuss a union contract. The Committee will meet again on June 5, 2007.

Motion by Trustee Wehrs, seconded by Trustee Engel to approve the minutes of the Law Enforcement Committee meeting of May 15, 2007. Roll call vote: Unanimous aye.

#### Finance and Personnel Committee

Trustee Hoffman reported on the May 29, 2007, Finance and Personnel Committee meeting. The Committee reviewed General Fund revenues and expenses to date and

agreed the budget appears on track for the first five months of 2007. In October of 2005, additional parkland was accepted from Neshonoc Lake Addition Developer Dave Evenson in lieu of payment of capital improvement park fees. In addressing this matter at a recent Village Board meeting, Trustee Terry Hanson requested the Finance and Personnel Committee consider transferring from undesignated operating capital an amount equal to what would have been the park fees imposed on the developer of Neshonoc Lake Addition. The set aside funds transferred would finance future capital improvements to the new parkland dedicated by the developer. The Committee recommends leaving the park capital improvement fees of \$59,082.40 invested as they are presently until needed for future park developments. The Committee discussed adding additional office staff for the Administration Office and for clerical duties relating to the Public Works Department and whether the position should be part time or full time. The Committee instructed the Public Works Director and Village Administrator to work together to create a job description for a part time clerical position, and the Committee will review same again in July.

Motion by Trustee Hoffman, seconded by Trustee Leicht to approve the minutes of the May 29, 2007, Finance and Personnel Committee meeting with the amendment to include \$59,082.40 as the calculated capital improvement costs discussed. Roll call vote: Unanimous aye.

#### Household Hazardous Waste Facility Update

Trustee Hanson reported the household hazardous waste facility began collecting unwanted prescription and non-prescription medications during normal operational hours at no cost. This is the first of its kind in the United States.

#### Labor Day Street Dance

Dave Hundt appeared before the Board to request North Leonard Street from Memorial Drive to Elm Street be closed for a Labor Day Street Dance scheduled for September 2, 2007. Mr. Hundt is also requesting the street be closed for a longer period of time from 2:00 p.m. until midnight in order to hold a fund raising auction and other activities to benefit the West Salem Boys & Girls Club.

Motion by Trustee Hanson, seconded by Trustee Harold to approve the street dance for Sunday, September 2, 2007, and associated North Leonard Street closing from Memorial Drive to Elm Street from 2:00 p.m. to midnight. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Engel to adjourn the meeting at 8:54 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator