

Regular Board Meeting

June 21, 2016

Meeting called to order at 7:00 p.m. by Village President Dennis Manthei. Trustees present: Brown, Deal, Hennessey, Lautz, Leicht, and Schumacher. Also present: Coulee News Special Correspondent Tobias Mann, Police Chief Charles Ashbeck, Village Attorney Bryant Klos, Ron Rothering of Golden Hills Auction Service, James Toth of Grota Appraisals, LLC, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the minutes of the June 7, 2016, Regular Board meeting as written. Roll call vote: Leicht – present, remainder of Board - aye. Motion approved.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$40,225.98
<u>Water Utility:</u>	\$10,146.79
<u>Sewer Utility:</u>	\$21,740.49
<u>Storm Water Utility:</u>	\$960.23

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Request for Use of Pull Down Doors at the West Salem Community Shelter

The Board reviewed a request submitted by Golden Hills Auction Service for use of the pull down doors at the West Salem Community Shelter for set up and an auction. Use of the shelter is scheduled for Tuesday, June 28 through Thursday, June 30, 2016.

Motion by Trustee Leicht, seconded by Trustee Deal to approve the request for use of the Community Shelter pull down doors. Roll call vote: Unanimous aye.

Request for Use of Village Park Shelter

Village Administrator Teresa Schnitzler informed the Board she and Recreation Director Michelle Czerwan recently met with Jake Erickson, Director of Operations for the Boys & Girls Clubs of Greater La Crosse. Mr. Erickson stated the West Salem Boys & Girls Club is serving an average of 150 children every day at its location on the corner of East Hamilton and South Mill Streets. During the school year, the Boys & Girls Club utilizes the middle school cafeteria for young children programming. The School District is not allowing this during the summer months. The church is packed with participants, and the Club is exploring space solutions for the summer. Currently, participants are separated into groups of 20 to 25 children for various programming activities during the afternoons. The Club utilizes the Village Park green space for physical activities, but even after moving participants over to the Village Park for activities, there is still

overcrowding at the church location. The West Salem Boys & Girls Club is requesting use of the Village Park Shelter on a regular basis Monday through Friday from 1:00 p.m. to 4:00 p.m. Different programming rotates around to different activities throughout the afternoons, and the arts and crafts activities would take place in the Village Park Shelter. Approximately twenty participants with ample staff supervision would be in the shelter at any one time. Ms. Schnitzler brought this request for use to the Village Board because the use would be at no charge to the West Salem Boys & Girls Club. After the Club adopted its 2016 budget, the owner of the location of the Hope Church began charging the Church rent for the space. The Club then agreed to pay the Church one-half of the rent being charged to the Church in order to maintain the Club's location in the old Hope Church. If the Village Board approves this request, she would then present a simple agreement to the Club with the following requirements:

- The Club would have use of the Village Park Shelter Monday through Friday, 1:00 p.m. to 4:00 p.m. only if there are no public rentals of the building and only if the Recreation Department is not using the building.
- The Club must remit a \$100 security deposit.
- The Club would be issued a key at no charge. If the key is lost or not returned, the security deposit would be used to re-key the Village Park Shelter.
- The Shelter must be left clean with no damage whatsoever at the end of each day's use. If there is damage or clean-up is required, the security deposit would be used to repair or clean the shelter.
- Participants must be adequately supervised while the Village Park Shelter is being used by the Club.

Trustee Hennessey left the Board meeting at 7:08 p.m.

Motion by Trustee Lautz, seconded by Trustee Leicht to add a requirement in the proposed agreement stating the Club should be responsible for all costs incurred by the Village in repairs and clean up over and above the \$100 security deposit. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the requested use of the Village Park Shelter as stated with an additional requirement that the Club be responsible for all costs incurred by the Village for any repairs and clean-up required costing more than the \$100 security deposit. Roll call vote: Unanimous aye.

Appointment of Village Assessor

David Huebsch has resigned his position as Village Assessor effective June 14, 2016. On June 14, 2016, Village President Manthei appointed Grota Appraisals, LLC as the Village Assessor for the remainder of 2016. James G. Toth has taken the Oath of Office as Village Assessor effective June 14, 2016. President Manthei requested the Village Board confirm this appointment.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the appointment of Grota Appraisals, LLC as the Village Assessor for 2016. Roll call vote: Unanimous aye.

2016 Contract for Maintenance of Assessment Records

The Board reviewed a proposed Contract for Maintenance of Assessment Records for 2016 presented by Grota Appraisals, LLC. Compensation included in the proposed Contract is \$8,000 to be paid upon acceptance of the contract, and \$7,000 to be paid upon completion of the 2016 Board of Review. The contract duration is June 13, 2016, through December 31, 2016.

Motion by Trustee Leicht, seconded by Trustee Deal to approve the Contract for Maintenance of Assessment Records for 2016 and authorize the Village President and Village Administrator to sign said Contract. Roll call vote: Unanimous aye.

Trustee Hennessey returned to the meeting at 7:13 p.m.

Resolution re Support of Blufflands Plan

President Manthei presented a Resolution in support of a regional blufflands protection collaboration plan. The proposed Resolution pledges support from the Village, but no funding toward the effort.

Motion by President Manthei, seconded by Trustee Deal to approve Resolution 4.16. Roll call vote: Unanimous aye.

WHEREAS, the La Crosse Area Planning Committee (LAPC) has developed a Regional Bluffland Plan as a collaborative effort that includes the Village of West Salem; and

WHEREAS, this regional plan takes a comprehensive planning approach for a resource that does not adhere to municipal boundaries; and

WHEREAS, this plan will assist in the protection of our natural resources including wildlife habitat, promote health by creating opportunities for world-class outdoor recreation, preserve the bluffs' scenic beauty, and prevent erosion; and

WHEREAS, the bluffs provide great value to our residents, visitors, tourists, schools, businesses, and other organizations within the area of the Village of West Salem; and

WHEREAS, the LAPC estimates that the cost of carrying out this plan will be approximately \$500,000, with primary funding from five to seven participating municipalities and additional funding coming from various sources.

NOW, THEREFORE, BE IT RESOLVED, that although West Salem has no blufflands within its municipal boundaries, the West Salem Village Board supports the Blufflands Plan, a Plan for conservation and recreation throughout the La Crosse and La Crescent region, and the proposed activities to promote conservation and recreation opportunities of the blufflands in this region.

BE IT FURTHER RESOLVED, the Village of West Salem is not one of the primary participating municipalities, but will direct our Parks and Recreation Department to work with the blufflands coalition to promote the activities within the Regional Blufflands Plan.

BE IT FURTHER RESOLVED, the Village's representative to the LAPC shall participate in the Project Policy Committee for implementing the Regional Blufflands Plan.

DATED this 21st day of June, 2016.

/s/

Dennis Manthei, Village President

(SEAL) /s/ _____
Teresa L. Schnitzler, Village Administrator

2016-2017 License Applications

The Village Board reviewed the 2016-2017 applications submitted for approval for the period July 1, 2016, through June 30, 2017.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve all license applications as presented. Roll call vote: Unanimous aye.

“Class B” Combination

Berg, Hemker, Olson Post #51
The American Legion
Features, Inc.
Groth Co., Inc. – Westview Inn
Hunter’s Last Chance, LLC.
SKLT, LLC. – Krome’s Bar
The Shop Downtown West Salem, LLC
d/b/a The Silverado Saloon

Coney Island
Coulee Region Glass & Exhaust Plus
Dollar General Store
Features Sports Bar & Grill/West Bowl
Lanes
Golden China
Hansen’s IGA
Hunter’s Last Chance
I-90 Cenex Convenience Store
Jim Dandy’s
Krome’s Bar
Kwik Trip
LeCoulee Cheese Castle
Lloyd’s Speedstop
Lloyds Homemade Pizza Co.
Neshonoc Sports & Service
Pischke Motors
Pizza Villa
Snap Fitness
Snowwhite Laundry
Subway Sandwiches & Salads (2)
The Pizza Oven
Two Guys with Fries – Hot Dog
Hummer
The Silverado Saloon
West Salem Family Restaurant
West Salem Hockey Association
West Salem Pharmacy
Westview Inn

“Class A” Combination

Hansen’s IGA
Kwik Trip, Inc.
Lloyd’s Speedstop, Inc.
Skytime Investments, LLC.
d/b/a Neshonoc Sports

Class “A” Beer

Allied Cooperative-
I-90 Cenex Convenience Store
Dodgencorp, LLC –
Dollar General Store

“Class B” Beer

Big Boar Smokers LLC. –
Big Boar BBQ
Lloyds Homemade Pizza Co., LLC.-
Pizza Pub
Makk, LLC. – The Pizza Oven

Class “A” Liquor

Family Tree Floral and Greenhouse, Inc.

“Class C” Wine

Big Boar Smokers LLC.-
Big Boar BBQ

Soda Water Licenses

Ace Hardware
Americinn Motel & Suites
Berg, Hemker, Olson Post #51
Big Boar Smokers
Brenengen’s Chevrolet

Cigarettes

Dollar General Store
Hansen’s IGA
I-90 Cenex Convenience Store
Kwik Trip
Lloyd’s Speedstop
The Silverado Saloon
Krome’s Bar
Neshonoc Sports & Service

Coin Machine Permits

Americinn Motel & Suites (4)
Brenengen Chevrolet (3)

The Silverado Saloon (8)
Features Sports Bar&Grill/West Bowl
Lanes(19)
Hansen's IGA (1)
Hunter's Last Chance (12)
Krome's Bar (12)
Pischke Motors (1)
Snowwhite Laundry (1)
Lloyds Pizza Pub (5)
Westview Inn (5)
The Pizza Oven (4)

Dance Permits

Berg, Hemker, Olson Post #51
The Silverado Saloon
Features Sports Bar & Grill/West Bowl
Lanes
Hunter's Last Chance
Krome's Bar
Westview Inn

Bartender's License Applications

American Legion
Laurene S. Anderson
Leroy D. Brown II
Steven M. Craig
Paul H. Degenhardt
James T. Jenks
Douglas M. Schaller
James E. Schmitz
Rita M. Schmitz
Michael J. Thill
James A. Witte

The Silverado Saloon

Jamie L. Bartlett
Brittney S. DeFlorian
Jedidiah M. Hundt
Angela F. Lundstrom
Michele L. Neumann
Luke T. Sacia
Cara E. Szpila
Kyle R. Tranberg
Emily A. Vike
Morgan A. Wehgrzynowicz

Hansen's IGA

Katelyn R. Alexander
Elisabeth J. Arnold
Kayla M. Bartle
Melissa L. Coelin
Tiffawny A. Eppers
Penny K. Greene
Nicholas P. Hickok

Kristy E. Hubert
Mark C. Miller
Ranee E. Neuverth
Danielle N. Olson
Nathan R. Rader
Dylan J.W. Spranger
Jolene K. Tenner
Debra A. Walsh

Kwik Trip

Matthew S. Berg
Gary Boisvert
Lisa M. Cash
Angela R. Gray
Megan L. Gulbranson
Lance M. Hutzenbuhler
Shana Jordan
Bethany Kotek
Carrie A. Kuschel
Dan Lefebvre
Alexander J. Pollex
Stephanie L. Seitz
Debra J. Soller
Laura A. Stephenson
Jordon G. Tallman

Lloyd's Speedstop, Inc.

Trey M. Candahl
Linda L. Dow
Desiree K. Harr
Colin J. Hass
Stephanie M. Horstman
Beth A. Kirchner
Justin H. Krajewski
Josh J. Maliszewski
Marian K. Olson
Cynthia E. Raatz
Bailey F. Valencia
Desiree A. Wehrs
Kasha L. Wehrs

Westview Inn

Mary L. Barris
Tamie A. Batzel

Hunter's Last Chance

Dana S. Heider
Laura N. Horstmann
Nancy C. Horstmann
Brady B. Hundt
Amelia K. Osornio
Jordan L. Rice

Krome's Bar

Jeanne K. Bahr
Robert A. Hundt
Michael S. Knudson
Rodd A. Powell
Jocelyn J. Oldenburg
Olivia E. Schomberg
Janelle L. Wingert

Cenex Convenience Stores

Tanja R. Copus
Eric M. Halverson
Sally J. McLendon
Angela L. Miller
Lynn M. Parsons

Dollar General

Danielle L. Dahle
Heidi L. Johnson
Miranda J. Reynolds

Big Boar

Gerald J. Beyer
Judith A. Danielson
Aaron L. Holten
Jason L. Muellenberg

The Pizza Oven

Heidi A. Ebert
Richard J. Martinson
Theresa A. Mar
Brytani J. Shea

Shared Ride Update

Trustee Brown updated the Village Board on the June 8, 2016, meeting of the Onalaska Utilities Committee/Mass Transit. The Village Board then directed Teresa Schnitzler to make contact with the finance director for the City of Onalaska to request the information required in the November 2015 agreement.

Appointment of Impartial Hearing Examiner

Attorney Klos informed the Board Darcy Clardy as filed a formal request for an appeal hearing on the Village Board's recent denial of her Application to exceed the animal limit. Because the Village Board made the decision to deny the Application, it cannot hear the appeal. Wisconsin State Statutes require a hearing be scheduled within fifteen days of receipt of the request. A hearing has been scheduled for Tuesday, July 5, 2016, at 5:30 p.m. The Village Board is also required to appoint an impartial hearing examiner for this appeal. Attorney Peter Ames has agreed to serve as the hearing officer.

Motion by Trustee Leicht, seconded by Trustee Schumacher to appoint Attorney Peter Ames as the hearing examiner for the Darcy Clardy appeal hearing scheduled for Tuesday, July 5, 2016, at 5:30 p.m. Roll call vote: Unanimous aye.

Neshonoc Sports & Service

Paula L. Storandt
Steven E. Storandt

Features, Inc.

Heather M. Antony
Twila B. Bores
Stephanie A. Clements
Melissa F. Schmitz
Dennis W. Wiemerslage

Motion by Trustee Leicht, seconded by Trustee Hennessey to adjourn the meeting at 7:52 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator