

Regular Board Meeting

July 7, 2009

Meeting called to order at 7:30 p.m. by Village Administrator Teresa Schnitzler. Trustees present: Engel, Hanson, Iverson, Koelbl, Leicht, and Wehrs. Excused: President Manthei. Also present: Police Chief Charles Ashbeck, Coulee News Special Correspondent Brad Bryan, Public Works Director Scott Halbrucker, Gennadiy I. Mavrov, and Village Administrator Teresa Schnitzler.

Trustee to Preside Over Regular Meeting

Motion by Trustee Wehrs, seconded by Trustee Koelbl to appoint Trustee Diana Engel to preside over the Village Board meeting pursuant to Wis. Stat. Sec. 61.32. Roll call vote: Unanimous aye.

Minutes

Motion by Trustee Leicht, seconded by Trustee Iverson to approve the minutes of the June 16, 2009, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

General Fund:

1 st Community Credit Union	\$82.48
American Family Life	181.90
Arcade Portables, LLC	180.00
Bahr Electric	200.07
Band Box Cleaners, Inc.	104.20
Breakers	15.00
BSN Sports	36.00
Charles E. Ashbeck	69.42
Chief Corporation	16.99
Chippewa Valley Sport Goods	107.67
Civic Systems, LLC	1,320.34
Craig and Tina Thompson	30.00
Crazy Horse Saloon	25.00
Dan and Kristin Trautsch	15.00
Designz Incorporated	730.00
Great-West	1,155.00
Harter Trucking, Inc.	9,708.00
Health Tradition-Premier	6,000.68
Indoff, Inc.	621.86
Image World/Monogram Express	1,492.95
Jami Greer	15.00
Kemp Cleaning Service, Inc.	750.00
La Crosse Athletics	551.00
Le Coulee Cheese Castle	9.85
Mader Web Page Design	1,000.00

General Fund (cont'd.):

Mark Bellacero	37.75
Michelle Czerwan	30.71
Miller & Associates	238.00
Minnesota Life Insurance Co.	147.95
Napa-Coulee Region R.V. Center	33.46
Office Depot Card Plan	27.47
Overhead Door Co. of La Crosse	29.56
Portland Implement	4,789.44
Sullivan Building Inspections	994.39
Ray O'Herron Co., Inc.	1,575.31
River City Lawnscape, Inc.	1,793.10
River Valley Newspaper Group	430.44
Samuel J. Peterson	15.00
Shelly Horstman	35.00
Shopko Stores, Inc.	9.99
St. Joseph Equipment, Inc.	370.08
Team Distributing	168.93
Teresa Schnitzler	95.70
Trane	253.42
United Auto Supply	37.22
Universal Truck Equipment, Inc.	466.00
West Salem Fire District	7,958.88
Willer's	990.00
Wisc. Dept. of Transportation, BFS	430.00
Wisconsin Sports	560.00
WE Energies	127.27
Wisconsin Retirement System	5,909.83
Yaggy Colby	4,267.24

Water Utility:

Century Tel	\$45.00
Civic Systems, LLC	1,320.33
Engineering America, Inc.	90,963.37
Health Tradition-Premier	1,269.45
Minnesota Life Insurance Co.	8.07
Portland Implement	4,789.43
Scott T. Halbrucker	361.93
West Salem General Fund	3,770.87
WE Energies	29.16
Wisconsin Retirement System	779.87
Yaggy Colby	4,267.23

Sewer Utility:

1 st Community Credit Union	\$79.55
L. W. Allen, Inc.	2,400.53
Civic Systems, LLC	1,320.33
Health Tradition-Premier	598.56
Komline-Sanderson Eng.	98.95

Sewer Utility (cont'd.):

Minnesota Life Insurance Co.	16.28
Portland Implement	4,789.44
United Laboratories	1,046.52
West Salem General Fund	6,754.09
WE Energies	28.31
Wisconsin Retirement System	1,211.76
WWOA-Richard McKee	80.00
Yaggy Colby	4,267.23

Motion by Trustee Wehrs, seconded by Trustee Leicht to approve the payment of all claims as listed. Roll call vote: Hanson – nay; remainder of Board - aye. Motion approved.

Special Event Application

The Board reviewed a Special Event Application submitted by David Hundt and Tom Sheehy for a West Salem Volunteer Emergency Services fundraiser scheduled for Saturday, July 25, 2009, from 10:00 a.m. to 10:00 p.m. The event will raise funds for the West Salem Emergency Medical Team and the West Salem Volunteer Fire Department. The Trustees requested an accounting of total funds raised and how the funds are distributed. Trustee Leicht will obtain an accounting after the event.

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve the Special Event Application as submitted. Roll call vote: Unanimous aye.

Application for Temporary Class “B” Retailers License

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve an Application for Temporary Class “B” Retailers (Picnic) License for the West Salem Volunteer Emergency Services fundraiser scheduled for Saturday, July 25, 2009. Roll call vote: Unanimous aye.

West Salem Area Tourism Ad Hoc Committee Sign Proposal

The West Salem Historical Society and the West Salem Area Tourism Ad Hoc Committee submitted a proposal for signage to be erected at the Palmer-Lewis Octagon Home on Highway 16. The Board felt more proposals need to be reviewed, and the Committee should submit the proposals. The Board will review the matter at its next regular meeting on July 21.

Resolution 5.09

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve Resolution 5.09 adopting a Cooperation Agreement and a payment in lieu of taxes with the HoChunk Housing and Community Development Agency. Roll call vote: Unanimous aye.

RESOLUTION
5.09

WHEREAS, the Ho-Chunk and Housing and Community Development Agency (HHCDA) has acquired four residential units for low rent housing project on 101 and 103 Jennifer Lane and 102 and 104 Griswold Avenue utilizing Housing and Urban Development (HUD) funds; and

WHEREAS, HHCDA is a non-profit entity which would be exempt from ad valorem taxes; and

WHEREAS, HUD requires such projects to make in-lieu-of-tax payments to the taxing jurisdiction under a Cooperation Agreement;

NOW, THEREFORE, be it resolved by the Trustees of the Village of West Salem, Wisconsin:

That the Village of West Salem hereby approves the execution of the Cooperation Agreement and the payment in-lieu-of-tax by the Ho-Chunk Housing and Community Development Agency for its low rent housing project on 101 and 103 Jennifer Lane and 102 and 104 Griswold Avenue in West Salem, whereby Ho-Chunk Housing and Community Development Agency will pay to the Village of West Salem, Wisconsin, as an in-lieu-of-tax payment the amounts as described in the Cooperation Agreement attached hereto to be effective beginning with the 2009 tax year payable in 2010.

BE IT FURTHER RESOLVED that the President and Village Administrator are hereby authorized to execute all legal instruments to accomplish the same.

This _____ day of _____, 2009.

APPROVED AS TO FORM AND LEGALITY:

Village Attorney

President, Village of West Salem

Village Administrator

Operator's License Applications

Motion by Trustee Iverson, seconded by Trustee Koelbl to approve Operator's Licenses for Zelda Caroline Paulleen Weinkauff, Clare Louis Kelsall, Curtis Guy Baltz II, Kimberly Laesum Anthony, and Erica Rae Hougen. Roll call vote: Unanimous aye.

Street Committee

Trustee Leicht reported on the June 22, 2009, Street Committee meeting. Scott Halbrucker presented a sample of the sidewalk repair or replacement notice sent to 98 property owners last week. The new repair or replacement notice includes the definition of a "trip hazard", offers three repair options with estimated cost for each option, and an informational page describing the mud jacking and saw cutting options. Mr. Halbrucker also presented a page full of sidewalk repairs that are the Village's responsibility. The 2009 budget includes \$600 for sidewalk expenses, and the Committee agreed the worst sidewalks should be repaired up to the \$600 budgeted. Scott Halbrucker then presented a proposal from Vermeer for lease financing for three or five years a new Vermeer brush chipper. The Committee recommended Mr. Halbrucker submit the lease option in his 2010 budget request. Mr. Halbrucker also presented information on disposal of accumulated brush and tree limbs presently stored at the Buol Road Nuttleman site. Lambert Forest Products will supply a grinder, loader, labor, and equipment mobilization for \$1,500 per 8-hour grinding session. The 2009 budget includes brush grinding expenditures, and the Committee felt the price is reasonable for the work to be performed. The Committee recommended continuing the brush drop off site and the curbside chipping practices. Village Ordinances state large article items cannot be placed curbside more than five days prior to a scheduled pick up date. The goal of the Ordinance is not to have the Village appear "junky" for weeks prior to a large article pick up date. Presently, some homeowners are called and asked to remove the items from the boulevard until closer to a pick up date. The majority of homeowners cannot be contacted by phone, however. Mr. Halbrucker presented a sample door hanger which will be placed at homes when large articles are placed on the curb prior to the five days allowed. The door hanger cites the relevant Village Ordinance, the possible fine amount if not corrected within 48 hours, and space for the date and time the door hanger is placed, a phone number to call with questions, and the Village website address. The Committee is in favor of the program with the hope residents will comply rather than be fined. Mr. Halbrucker distributed the present Five-Year Street Maintenance Plan and discussed options for 2013 and 2014 street projects. A Condition Frequency Map, a Rudimentary Needs Analysis Map, and a Five-Year Forecasting Map were reviewed by the Committee. Mr. Halbrucker informed the Committee there are only two areas where undersized watermains need to be addressed. Mr. Halbrucker will finalize the Five-Year Street Maintenance Plan for review and approval by the Committee at a later date. The Village Board referred a bicycle treatments by roadway spreadsheet to the Street Committee for its review and comment. The La Crosse Area Planning Committee recommends many streets and roads in West Salem be designated as no parking on both sides of the street, that bike lanes be installed, and various bike signs be designed and erected. The Committee agreed streets are designed for motor vehicles, and when the Village is reconstructing streets, the bicycle recommendations will be considered at that time. The Committee recommended maintaining the streets as they presently are today until there are new streets constructed and the Committee will take the recommendations into consideration at that time.

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve the Street Committee meeting minutes of June 22, 2009. Roll call vote: Unanimous aye.

Planning Commission

A quorum was not present, and no official business was conducted.

Economic Development Advisory Committee

Trustee Wehrs reported on the June 22, 2009, Economic Development Advisory Committee meeting. The Committee reviewed booklets with procedures for consultant services on federal or state-funded design projects. The Committee also discussed the importance of getting started with the procedure so the completion of the project can be realized in 2010. The Committee recommended the Village Administrator and Public Works Director be present at future meetings.

Motion by Trustee Wehrs, seconded by Trustee Iverson to approve the minutes of the June 22, 2009, Economic Development Advisory Committee meeting. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

Economic Development Advisory Committee

Trustee Wehrs reported on the June 29, 2009, Economic Development Advisory Committee meeting. The Committee discussed the different options of engaging a consulting firm to do the 2010 Streetscape Project. The Committee recommended creating a roster of ten or more consulting firms to be invited to bid the engineering and design of the project.

Trustee Hanson reviewed Ordinance 1.11 setting forth the appointment, organization, and powers and duties of the Economic Development Advisory Committee. Due to the limited powers vested in the Economic Development Advisory Committee per Village Ordinances, Trustee Hanson felt the Board should turn the Pathways project work over to a Village standing Committee.

Motion by Trustee Wehrs, seconded by Trustee Iverson to approve the minutes of the June 29, 2009, Economic Development Advisory Committee meeting. Roll call vote: Unanimous nay.

Motion by Trustee Hanson, seconded by Trustee Koelbl to refer the Pathways project to the Street Committee. Roll call vote: Unanimous aye.

The Street Committee will meet jointly with the Economic Development Advisory Committee.

Finance and Personnel Committee

Trustee Wehrs reported on the June 30, 2009, Finance and Personnel Committee meeting. The Committee convened in closed session for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized by Wis. Stat. Sec. 19.85(1)(c), to-wit: Employee performance evaluations. After reconvening in open session, the Committee meeting adjourned.

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the Finance and Personnel Committee meeting minutes of June 30, 2009. Roll call vote: Unanimous aye.

The Board discussed the lack of weed cutting on State of Wisconsin right-of-ways and weed growth on land owned by La Crosse County along Industrial Drive. Notification to cut weeds and grass will be sent to both entities.

Motion by Trustee Leicht, seconded by Trustee Iverson to adjourn the meeting at 8:18 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator