

## Regular Board Meeting

July 19, 2016

Meeting called to order at 7:00 p.m. by Village Administrator Teresa Schnitzler. Trustees present: Brown, Deal, Lautz, Leicht, and Schumacher. Excused: Hennessey and Manthei. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Recreation Director Michelle Czerwan, Coulee News Special Correspondent Tobias Mann, West Salem Fire Protection District Secretary/Treasurer David Tauscher, and West Salem Fire Protection District Vice President James Koelbl.

Due to Village President Dennis Manthei's excused absence, motion by Trustee Deal, seconded by Trustee Lautz to appoint Trustee Leicht to preside over the regular meeting of the Village Board pursuant to Wis. Stat. Sec. 61.32. Roll call vote: Unanimous aye.

### Minutes

Motion by Trustee Schumacher, seconded by Trustee Lautz to approve the minutes of the July 5, 2016, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$65,999.19
<u>Water Utility:</u>	\$14,307.17
<u>Sewer Utility:</u>	\$126,006.87
<u>Storm Water Utility:</u>	\$2,505.74

Motion by Trustee Leicht, seconded by Trustee Deal to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### West Salem Fire Protection District Update

Vice President James Koelbl and Secretary/Treasurer David Tauscher updated the Board regarding the West Salem Fire Protection District. Mr. Koelbl informed the Board two prominent members of the District passed away this year. A firefighter was promoted to assistant chief after David McClintock's death, and Blaine Lee was appointed to the District Board after Rueben Oldenburg's death. Richard Schomberg is now president of the District Board. The 2016-2017 budget has been approved, and it includes a one percent increase, which amounts to approximately \$10,000. The Fire District maintains a \$200,000 sinking fund, and it owes approximately \$120,000 in loan payments. The West Salem Volunteer Fire Department could use one or two additional volunteers. There are no plans being discussed regarding a larger building at a new location.

### Update on Onalaska Utilities/Mass Transit Committee

Trustee Brown updated the Board on the July 6, 2016, Onalaska Utilities/Mass Transit Committee meeting. West Salem trips decreased 184 from May of 2015, and overall there has been a ridership decrease of 2,963 from May of 2015.

#### Alcohol Beverage License Applications

Motion by Trustee Lautz, seconded by Trustee Brown to approve the issuance of an alcohol beverage license to Kayla A. Bloss and deny the issuance of a license to Danielle K. Heilman. Roll call vote: Unanimous aye.

#### Law Enforcement Committee

Trustee Lautz reported on the July 6, 2016, Law Enforcement Committee meeting. In a letter dated June 17, 2016, and sent by certified mail, the Village was notified by Business Agent Mike Backus of the Wisconsin Professional Police Association that the Union wishes to commence bargaining for a successor police union agreement. The purpose of the meeting was for the Committee to meet and discuss a successor police union contract. The Committee convened in closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session, to-wit: Discuss West Salem Police Union successor agreement. In open session, the Committee directed Teresa Schnitzler to make contact with Attorney Tom Kieffer to receive legal counsel on contract negotiations. The Committee will then schedule a future meeting to further discuss a successor agreement.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the minutes of the Law Enforcement Committee meeting held on July 6, 2016, as presented. Roll call vote: Unanimous aye.

#### Planning Commission

Village Administrator Teresa Schnitzler reported on the July 6, 2016, Planning Commission meeting. The purpose of the Planning Commission meeting was to review for possible recommendation for public hearing a Conditional Use Permit Application submitted by West Salem MHP, 800 West Avenue North. The owners of the mobile home community are requesting placement of an identification sign on West Avenue North next to Lot 101. The proposed sign exceeds the maximum size limit allowed in a Residential District zone and is proposed to be located closer to the lot line than allowed. Professional signage is allowed in a Residential District, but the sign cannot exceed three square feet in area. The West Salem MHP is proposing an 8.4' X 6' sign or fifty square feet in area. Ground signs must be set back a minimum of ten feet from the property line, and the West Salem MHP is requesting the sign be allowed three feet from the property line. The Planning Commission approved scheduling a public hearing on the Conditional Use Permit Application for Monday, July 25, 2016, at 5:00 p.m. with a Planning Commission meeting to follow the public hearing.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the Planning Commission meeting held on July 6, 2016, as presented. Roll call vote: Unanimous aye.

#### Law Enforcement Disciplinary Committee

Village Administrator Teresa Schnitzler reported on the July 13, 2016, Law Enforcement Disciplinary Committee meeting. The purpose of the meeting was the annual meeting as provided in West Salem Code of Ordinances Section 1.29 to elect a Chairperson. Mark Johnson was unanimously approved as Chair of the Committee. Chair Mark Johnson noted the Committee has not met in a year, and this fact speaks highly of the West Salem Police Chief and the Department. Chief Ashbeck reported a new lieutenant position has been created in the Police Department, and Jeremy Randall has been promoted to that position. Chief Ashbeck is enrolled in advanced education in Virginia. He will be out of the office October 1 through December 16, and Lieutenant Randall will assume the Chief's duties during that time. Chair Johnson stated he would like to meet with Lieutenant Randall before Chief Ashbeck leaves.

Motion by Trustee Lautz, seconded by Trustee Deal to approve the minutes of the Law Enforcement Disciplinary Committee meeting of July 13, 2016. Roll call vote: Unanimous aye.

#### Law Enforcement Committee

Trustee Lautz reported on the Law Enforcement Committee meeting held on July 19, 2016. The purpose of the meeting was to review for recommendation an Application to Exceed Pet Limit. Deb and Mike Muleski submitted an Application to Exceed Pet Limit in order to add a third dog to their residence at 456 East Boundary Drive. The Muleskis currently keep an 11½-year old, spayed rat terrier, a 6½-year old neutered Chihuahua terrier mix, and a 6-pound, spayed chiweenie the family now wishes to adopt. All three dogs have received rabies vaccinations, and all three dogs are kept indoors, except when someone is home. The dogs are contained in a fenced-in backyard under supervision when outdoors. It was noted the backyard fence does extend to the ground. Notices were mailed to all property owners within three hundred feet of 456 East Boundary Drive, and no comments in opposition to the Application were received by the Administration Office. A letter was received from Janeen and Mike Anderson, 468 East Boundary Drive, stating the Muleski's current pets are well cared for, the dogs do not bark unruly, and the Muleskis always clean up after the animals. The Andersons support the Muleski family having another dog at their residence. Connie Dutton-Snell stated the dogs are great, and she supports her neighbors keeping a third dog. Chief Ashbeck stated there has been no law enforcement contact regarding the dogs presently owned by the Muleskis. The Committee approved a recommendation to the Village Board granting the request to Deb and Mike Muleski to exceed the pet limit.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the minutes of the Law Enforcement Committee meeting of July 19, 2016. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Brown to approve the Application to Exceed Pet Limit submitted by Deb and Mike Muleski. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Deal to adjourn the meeting at 7:27 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator