

Regular Board Meeting

August 19, 2008

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Harold, Hoffman, Leicht, and Wehrs. Excused: Hanson. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Brad Bryan, Ray Ebert, Police Officer Kou Vue, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Engel, seconded by Trustee Leicht, to approve the minutes of the August 5, 2008, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$49,023.53
<u>Water Utility:</u>	\$26,423.42
<u>Sewer Utility:</u>	\$20,446.94

Motion by Trustee Hoffman, seconded by Trustee Engel to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Law Enforcement Committee Meeting

Trustee Wehrs reported there was no quorum of the Law Enforcement Committee for the meeting scheduled on August 28, 2008.

Utilities Committee Meeting

Trustee Engel reported on the August 13, 2008, Utilities Committee meeting. The purpose of the meeting was to review bids and information received for construction of a water storage facility and recommendation of award to Village Board of Trustees. Foth Infrastructure Engineer Dave Sauer stated the total low bid price for the project was \$1,941,000. The bid includes a list of unit price bid items for watermain and a 750,000-gallon composite elevated water storage facility. Five bids were received for the project. Foth's estimate at bid time for the project was \$1,609,430. This estimate was based on correspondence and discussions with the welded-steel water storage tank bidders who had provided budget numbers. The estimate also included 710 feet of 12-inch diameter watermain which connects the water storage tank to the existing watermain on Industrial Drive. Based on the budget costs from water tank suppliers in 2006, the Committee decided to base the project design on a welded steel/concrete pedestal composite tank. The low bidder was Engineering America. Engineering America bid a glass fused bolted steel/composite tank. The second low bid from Landmark was for a welded steel/composite tank. Mr. Sauer analyzed both low bids and submitted a summary of findings on both bids. Mr. Sauer stated the decision to award the project bid will be based on two items: Life cycle cost and aesthetics. A glass fused bolted steel

composite tank requires minimum long-term maintenance while a welded steel/composite tank requires painting every 15 to 20 years at a cost of \$150,000 in today's dollars. Mr. Sauer recommends the Village accept the low bid from Engineering America based on low bid and lowest future costs. There is no recommendation from the Committee to the Village Board.

Motion by Trustee Engel, seconded by Trustee Harold to approve the minutes of the August 13, 2008, Utilities Committee meeting. Roll call vote: Unanimous aye.

Special Board Meeting Minutes

Motion by Trustee Engel, seconded by Trustee Wehrs to approve the minutes of the Special Board Meeting of August 13, 2008. Roll call vote: Unanimous aye.

Ordinance No. 429 – Amend Chapter 12

Motion by Trustee Leicht, seconded by Trustee Hoffman to schedule a public hearing on Ordinance No. 429 for Tuesday, September 16, 2008, at 7:15 p.m. Roll call vote: Unanimous aye.

Ordinance No. 6.16 – Annual School Bus Warning Lights Approval

Motion by Trustee Leicht, seconded by Trustee Harold to approve Ordinance No. 6.16 adopting the bus stops in the Village where bus warning lights are used for the 2008-2009 school year. Roll call vote: Unanimous aye.

Bicycle and Pedestrian Ad Hoc Committee

Trustee Harold reported on the August 18, 2008, Bicycle and Pedestrian Ad Hoc Committee meeting. The Biking and Walking Audit completed by the Committee members was reviewed. Ms. Loehr will take the information and present a summary of the audit at the next meeting. Ms. Fuller asked Mr. Cline to make a list of the School's major concerns, and she requested the rest of the Committee make a list of areas the police should look at. Ms. Loehr reported on her meeting with the School Board. She announced there will be a "Walk to School Challenge" with Administration of the Elementary School and the Middle School from October 20 to October 24, 2008. This event is sponsored by Coulee Region Childhood Obesity Coalition Board. The next meeting of the Committee will be October 6, 2008, at 7:00 p.m.

Motion by Trustee Harold, seconded by Trustee Engel to approve the August 18, 2008, minutes of the Bicycle and Pedestrian Ad Hoc Committee. Roll call vote: Unanimous aye.

Finance and Personnel Committee

Trustee Hoffman reported on the August 19, 2008, Finance and Personnel Committee meeting. Purchase of the Hundt Family land was contingent upon installation of a privacy fence along the south line of the new park. Recreation Director Mary Freybler obtained an estimated cost for installation of a vinyl fence and for a western red cedar fence. The estimated cost for a vinyl white fence with a gate is approximately \$12,000, and the estimated cost for a cedar fence is \$8,250. Long-term maintenance costs of a cedar fence were considered. The Committee recommended including \$12,000 for a white vinyl fence in the 2009 budget. Teresa Schnitzler presented several 2009 budget considerations for discussion, including obtaining a cost-based feasibility study,

allocation of General Fund Public Works expenses to the three utilities, sewer utility tax equivalent payments to the General Fund, direct bill of public fire protection and garbage and recycling expenses, Stormwater Utility implementation, and land development fees. The Committee agreed to review a cost-based feasibility study and reallocation of General Fund expenses in the 2009 budget preparation process. The West Salem Fire District submitted its 18-month budget request to the Village of West Salem. Based on 2008 equalized values, the Fire District is requesting \$184,662.63 from the Village. The Committee recommended moving ahead with the referendum to increase levy for the November election ballot. The Committee convened in closed session for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized by Wis. Stat. Sec. 19.85(1)(c), to-wit: Recreation Director Resignation. In open session, the Committee recommended accepting the resignation of Mary Freybler as Recreation Director effective August 29, 2008. In addition, the Committee recommended appointing Michelle Czerwan as interim acting Recreation Director at an hourly wage of \$14.00 per hour until a director is hired.

Motion by Trustee Hoffman, seconded by Trustee Leicht to approve the minutes of the Finance and Personnel Committee meeting of August 19, 2008. Roll call vote: Unanimous aye.

West Salem Area Tourism Ad Hoc Committee

Trustee Leicht reported on the August 19, 2008, West Salem Area Tourism Ad Hoc Committee meeting. Patsy Hofer updated the Committee on the Octagon/Tourism House. The Committee is continuing to look at Welcome Signage for the Octagon East Entrance into West Salem Area. The Committee will be looking into adding Directional Signage for the Octagon/Tourism Information House. Greg Mader will be invited to the next meeting to discuss the Village of West Salem's Web Site. Next Meeting: Tuesday, November 18, 2008, at Noon at AmericInn Motel.

Motion by Trustee Leicht, seconded by Trustee Harold to approve the minutes of the August 19, 2008, West Salem Area Tourism Ad Hoc Committee meeting. Roll call vote: Unanimous aye.

Operator's Licenses Approval

Motion by Trustee Harold, seconded by Trustee Engel to approve the issuance of operator's licenses to Anthony J. DuCharme and Curtis g. Baltz II. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Harold to adjourn the meeting at 7:50 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator