

Regular Board Meeting

September 1, 2020

Meeting called to order at 7:00 p.m. by President Dennis Manthei. Trustees present: Brown, Hennessey, Lautz, Leicht, Schumacher, and Wee. Also present: Pete Opsahl for Greenfield Addition, Public Works Director Loren Schwier, Police Chief Jeremy Randall, Recreation Director Tony DeGaetano, Village Attorney Bryant Klos, and Village Administrator Teresa DeLong.

Minutes

Motion by Trustee Leicht, seconded by Trustee Brown to approve the minutes of the August 18, 2020, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

General Fund: \$8,700.36

Water Utility: \$6,197.94

Sewer Utility: \$7,832.88

Storm Water Utility: \$313.73

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye. Motion approved.

Electric Underground Distribution Easement

The Board reviewed a proposed Electric Underground Distribution Easement prepared by Northern States Power Company to locate the necessary cables, wires, supports, conduits, vaults, pedestals, manholes, fixtures, devices, and other facilities and appurtenances necessary for the purposes of conducting electric energy, light, and communication impulses on Well No. 4 property at the corner of Quinn Avenue and East Avenue. Attorney Klos has reviewed the Easement and advised it is an after-the-fact easement since the power lines are already in place.

Motion by Trustee Schumacher, seconded by Trustee Hennessey to approve the Electric Underground Distribution Easement as presented. Roll call vote: Unanimous aye. Motion approved.

Finance and Personnel Committee

Trustee Leicht reported on the August 18, 2020, Finance and Personnel Committee meeting. The Committee convened in closed session pursuant to Wis. Stat. Sec. 19.85(1) to consider employment, promotion, compensation, or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: employees performance and compensation considerations. No action was taken in closed session, and, upon reconvening in open session, the meeting was adjourned.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the August 18, 2020, Finance and Personnel Committee as presented. Roll call vote: Unanimous aye. Motion approved.

Planning Commission

President Manthei reported on the August 26, 2020, Planning Commission meeting. The purpose of the meeting was to review for possible recommendation to the Village Board the Final Plat of Greenfield Addition. Attorney Klos informed the Commission he has reviewed the Final Plat, and it meets the requirements of the Code of Ordinances and the Developer's Agreement. He stated the Final Plat is basically identical to the Preliminary Plat presented in January of 2020 with more detail. The development includes sixteen, single-family residential lots, eight multi-family unit lots, and four two-family residential lots for a total of seventy residential units. The Developer's Agreement includes the requirement that sidewalk be installed on the south side of East Avenue from Quinn Avenue to the new development. Pete Opsahl reported this should be completed by August 28. Attorney Klos reported he has not received the required access easement from Garland Street to Outlot One from the West Salem School District to the Village for maintenance of the stormwater management area. Attorney Klos proposed a revision wherein Pete Opsahl would grant a 15-foot access easement along the north boundary of Lot 13 instead. Mr. Opsahl is in agreement with this revision, and Attorney Klos will draft the proposed easement. The rest of the conditions of the Developer's Agreement have been complied with. The Planning Commission recommended to the Village Board approval of the Final Plat of Greenfield Addition contingent upon sidewalk installation on the south side of East Avenue from Quinn Avenue to the new development and receipt and recording of the 15-foot access easement along the north boundary of Lot 13.

Motion by President Manthei, seconded by Trustee Leicht to approve the minutes of the August 26, 2020, Planning Commission meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Brown, seconded by Trustee Schumacher to approve the amendment to the Developer Agreement with Greenfield Addition to allow an access easement along the north boundary of Lot 13 in place of the assess easement from the West Salem School District. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the Final Plat of Greenfield Addition as recommended by the Planning Commission. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Hennessey to adjourn the meeting at 7:12 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator