

Public Hearing  
Ordinance No. 405  
Business District Night Parking

September 5, 2006

Public hearing called to order at 7:00 p.m. by President Manthei. Trustees present: Engel, Harold, Hoffman, and Wehrs. Excused: Hanson and Leicht. Also present: Jerome Klos and Teresa Schnitzler.

Ordinance No. 405, if adopted, will change the prohibited time for business district overnight parking from 2:00 a.m. to 5:00 a.m. to 3:00 a.m. to 5:00 a.m.

There were no citizens present to speak for or against the Ordinance.

Motion by Trustee Hoffman, seconded by Trustee Engel to adjourn the public hearing at 7:11 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator

Public Hearing  
Ordinance No. 206  
Park Development

September 5, 2006

Public hearing called to order at 7:15 p.m. by President Manthei. Trustees present: Engel, Harold, Hoffman, and Wehrs. Excused: Hanson and Leicht. Also present: Jerome Klos and Teresa Schnitzler.

Ordinance No. 406, if adopted, will update the park development ordinance to comply with recent Wisconsin State Statute changes.

There were no citizens present to speak for or against the Ordinance.

Motion by Trustee Engel, seconded by Trustee Wehrs to adjourn the public hearing at 7:21 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator

Regular Board Meeting

September 5, 2006

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Hanson, Harold, Hoffman, and Wehrs. Excused: Leicht. Also present: Wade Peterson, Jerome Klos, Emily Wilson, Brian Fukuda, Steve O'Malley, Mary Freybler, Springsted Representative Makayla Huot, Charlie Handy, Ray Ebert, and Teresa Schnitzler.

### Minutes

Motion by Trustee Engel, seconded by Trustee Harold to approve the minutes of the August 15, 2006, Regular Board meeting. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$29,215.95
<u>Water Utility:</u>	\$8,097.29
<u>Sewer Utility:</u>	\$5,168.95

Motion by Trustee Hoffman, seconded by Trustee Harold to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### La Crosse County Proposals for Lakeview Business Park – Phase 1B

Representatives of various departments and interests for La Crosse County and Lakeview Business Park appeared before the Board to continue discussions regarding development of Phase 1B of the Lakeview Business Park. The proposal involves the Village creating a tax incremental district for Phase 1B of the Lakeview Business Park. The County and Village would enter into a revenue sharing agreement in which the Village pledges the increment to pay the County for the infrastructure and development costs. In addition, a percentage of the Village water reservoir can be included in the TIF District. County Administrator Steve O'Malley is asking the Village Board to approve the Phase 1B concept.

Motion by Trustee Hoffman, seconded by Trustee Engel to continue the conversations with La Crosse County and the preliminary creation of a tax incremental finance district based on discussions at this meeting. Roll call vote: Unanimous aye.

### Ordinance No. 405 – Business District Night Parking

Motion by Trustee Hoffman, seconded by Trustee Wehrs to approve Ordinance No. 405 regarding business district night parking. Roll call vote: Unanimous aye.

### Ordinance No. 406 – Park Development

Motion by Trustee Harold, seconded by Trustee Engel to approve Ordinance No. 406 to update the park development ordinance. Roll call vote: Unanimous aye.

#### Ordinance No. 407 – Fee Schedule

Ordinance No. 407 would amend all chapters of the Code of Ordinances to remove fees within the Code and create a fee schedule.

Motion by Trustee Engel, seconded by Trustee Hoffman to schedule a public hearing on Ordinance No. 407 for October 3, 2006, at 7:15 p.m. Roll call vote: Unanimous aye.

#### Resolution 13.06 – West Salem Electronic Waste Prevention, Reuse and Recycling

The Board reviewed a proposed Resolution requiring all Village residents to transport electronic devices to a recycling facility effective January 1, 2007, and proposing the Village no longer collect electronic devices during regularly scheduled large article pickups.

Motion by Trustee Wehrs, seconded by Trustee Harold to table Resolution 13.06 for two weeks pending further information. Roll call vote: Unanimous aye.

#### Law Enforcement Committee Meeting

Trustee Wehrs reported on the August 16, 2006, Law Enforcement Committee meeting. The Committee met in closed session for consideration of employment, promotion, compensation, or performance evaluation data as authorized by Wis. Stat. Sec. 19.85(1)(c). In open session, the Committee agreed to contact the Union to schedule a closed session meeting.

Motion by Trustee Wehrs, seconded by Trustee Engel to approve the minutes of the August 16, 2006, Law Enforcement Committee meeting. Roll call vote: Unanimous aye.

#### Law Enforcement Committee Meeting

Trustee Wehrs reported on the August 29, 2006, Law Enforcement Committee meeting. The Committee met in closed session for consideration of employment, promotion, compensation, or performance evaluation data as authorized by Wis. Stat. Sec. 19.85(1)(c).

Motion by Trustee Wehrs, seconded by Trustee Harold to approve the minutes of the August 29, 2006, Law Enforcement Committee meeting. Roll call vote: Unanimous aye.

#### Buildings and Grounds Committee Meeting

Trustee Harold reported on the August 17 and September 5, 2006, Buildings and Grounds Committee meetings. The August 17 meeting did not have a quorum present, and the meeting was simply an information-gathering meeting with the Friends of Baseball. At the September 5, 2006, meeting, the Committee reviewed Chairperson Harold's notes of the August 17 meeting. The Committee recommended the Friends of Baseball make their PowerPoint presentation to the Village Board at a time convenient for the group for approval of the baseball field renovation plans.

Motion by Trustee Harold, seconded by Trustee Engel to approve the Buildings and Grounds Committee meeting minutes of September 5, 2006. Roll call vote: Unanimous aye.

### Finance and Personnel Committee Meeting

Trustee Hoffman reported on the August 22, 2006, Finance and Personnel Committee meeting. The Committee reviewed the 2005 audited Financial Statements for the year ended December 31, 2005. The Committee requested Teresa Schnitzler prepare a listing of all Village investments, current interest rates, and maturity dates. The Committee also reviewed the financial statements for the period ending July 31, 2006. Anticipated health insurance increases and health savings accounts were discussed, and both will be reviewed for further discussions. The Committee recommended approval of both the audited financial statements for 2005 and the financial statements for the period ending July 31, 2006.

Attorney Bryant Klos forwarded to the Committee revised vacation language to be incorporated into the final draft of the employee handbook. The Committee reviewed the vacation language and considered an employee request for sabbatical leave provisions. The Committee recommended approval of the Employee Handbook with a handbook effective date of September 5, 2006.

Diana Engel discussed with the Committee concerns expressed to her regarding workload and staffing in the administration office. The Committee discussed several options for staffing needs, including internships, temporary help services, and a permanent part time position. The Committee requested Teresa Schnitzler prepare a proposal regarding administration office staff and workload. Due to time constraints and workload, cross training between the Administrator and Deputy Clerk on the four software accounting packages has not taken place. The Committee recommends this cross training be completed before the end of 2006.

The Committee tentatively scheduled three meetings in September: Wednesday, September 20, Tuesday, September 26, and Wednesday, September 27. The Committee members will review their calendars and confirm the agreed upon dates.

Motion by Trustee Hoffman, seconded by Trustee Engel to approve the minutes of the August 22, 2006, Finance and Personnel Committee meeting. Roll call vote: Unanimous aye.

### Utilities Committee

Trustee Engel reported on the August 30, 2006, Utilities Committee meeting. Wade Peterson shared with the Committee his discussions with Dave Sauer of Foth & Van Dyke regarding a new water reservoir and iron filtration. Through water modeling, three potential sites have been recommended for a new reservoir. The first site is downtown on the old Farmers Co-op Ace Hardware store site. This site is preferred as all areas of the Village and possible annexation areas would be better served from this location. The second recommended site is in the business park by the Lakeview cemetery. The third potential location is at County Road M and Crestwood Avenue on the Petry vacant land. A fourth location North on County Road M was reviewed but dismissed due to the significant increase in costs for piping and connections. Estimated costs for a new water storage facility are \$2,000,000. Several financing options were discussed. If a tax incremental district is formed for the Lakeview Business Park, a percentage of the costs to construct a new reservoir could be included in the TIF. Other options include

connection fees, impact fees, bonding, or a combination of all four options. Engineering for the reservoir needs to be budgeted and completed in 2007 for 2008 construction and completion. The estimated cost of an iron filtration system for Wells 2 and 3 are \$1,000,000. Wellhouse 2 is the proposed location of an iron filtration structure.

Mr. Peterson discussed with the Committee replacement of the sewer jetter. The present jetter was purchased in 1981. The proposed new unit costs \$43,000 and would enable public works to jet more lines and be able to do a better job. The Committee instructed Mr. Peterson to find out what the old jetter is worth. The Village of Bangor recently purchased a new sewer jetter, and the Committee requested Mr. Peterson contact the Village of Bangor to discuss a rental agreement. The Committee inquired about leasing options and the number of hours the present jetter is used per year.

Mr. Peterson would like to construct a 16' X 30' addition to the garage at the wastewater treatment plant for a new water meter testing area. The larger testing facility would enable the Village to test four 5/8" meters at one time and also test up to 2-inch meters. A new, automated meter testing bench would cost \$17,000, and utilities to the addition would range from \$25,000 to \$27,000. The Committee requested Mr. Peterson meet with the Police Chief to discuss elimination of the police evidence storage at the Village Garage and to review remodeling and rearranging options at the Village Garage in order to expand and use the present water meter testing area. The Committee agreed to meet at the Village Garage on Tuesday, September 19 at 8:00 a.m. for a tour of the Village Garage facility.

Mr. Peterson brought the Committee up to date on the County's plans to connect to the Village sewer system. A meeting is scheduled for Thursday, August 31 at the Courthouse to discuss the Vet's Park sewer extension and to discuss annexation and extension of utilities to a planned assisted living facility just east of the Prince of Peace Church on Highway 16.

Motion by Trustee Engel, seconded by Trustee Harold to approve the minutes of the August 30, 2006, Utilities Committee meeting. Roll call vote: Unanimous aye.

#### Operator's License

Motion by Trustee Wehrs, seconded by Trustee Engel to approve the issuance of operator's licenses for Cassandra Ray and Charles Batzel. Roll call vote: Unanimous aye.

Motion by Trustee Engel, seconded by Trustee Harold to adjourn the meeting at 9:01 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator