

Regular Board Meeting

October 1, 2019

Meeting called to order at 7:00 p.m. by President Dennis Manthei. Trustees present: Brown, Hennessey, Lautz, Leicht, Schumacher, and Wee. Also present: Interim Police Chief Jeremy Randall, Recreation Director Tony DeGaetano, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the September 17, 2019, Regular Board meeting as written. Roll call vote: Lautz-abstain; remainder of Board - aye. Motion approved.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$12,301.07
<u>Water Utility:</u>	\$6,205.71
<u>Sewer Utility:</u>	\$6,862.09
<u>Storm Water Utility:</u>	\$7,288.50

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Fire-EMS Service Sharing Study

La Crosse County, the La Crosse Area Planning Committee, and representatives of various fire and emergency medical service departments and municipalities have met to consider shared or consolidated fire and emergency medical services in La Crosse County. Wisconsin Policy Forum has proposed a research and facilitation project that would explore how the independent fire departments in La Crosse County might share or consolidate services and/or jointly redesign the fire and EMS service delivery model in the County as a means of enhancing both service quality and affordability. The cost of the study is \$23,500, and La Crosse County and the La Crosse Area Planning Committee have agreed to split the cost so there would be no charges to any of the participants in the study. The study is expected to take four to five months set to begin in December or January of 2020. La Crosse County will assist with coordinating meetings. Data collection from the various fire and EMS departments and data analysis would be completed by Wisconsin Policy Forum. La Crosse County has requested approval by the governing bodies of each service to participate in the study. Since the West Salem Fire Protection District is comprised of the Towns of Hamilton and Barre and the Village, the Towns would need to be contacted and

approve participation by the Fire Protection District.

Motion by Trustee Brown, seconded by Trustee Lautz to recommend the West Salem Fire Protection District participate in the Fire-EMS Service Sharing study in La Crosse County to be conducted by the Wisconsin Policy Forum, with the following expectations for the study: No out-of-pocket cost to participating agencies for the study with full cost to be covered by La Crosse County and the LAPC; research will require compiling data, attending meetings, and providing input from each agency or municipality; WPF will research, facilitate, and prepare a range of options that La Crosse County agencies could consider for Fire-EMS sharing; a final report summarizing future options; and no agency is obligated to pursue or implement any of the options developed for consideration. Roll call vote: Unanimous aye. Motion approved.

Planning Commission

President Manthei reported on the September 18, 2019, Planning Commission meeting. The Commission reviewed a Certified Survey Map submitted by Jim Finch, JFCM Properties, LLC., which proposes to divide property located at 501 East Jefferson Street into two separate parcels. Attorney Klos explained there are two Conditional Use Permits in effect on present Lot 1 along with a Long-Term Stormwater Management Maintenance Agreement. The Conditional Use Permits both have provisions covering future division of the property and highway access, and those provisions have been satisfied. Any new owner of the new Lot 1 will be bound by the stormwater maintenance agreement. Attorney Klos recommended the preliminary Certified Survey Map be approved conditioned upon the following before the Village Board signs off on the Final Certified Survey Map for recording:

- 1) Item No. 4 of both Conditional Use Permit No. 17 and associated Real Estate Declaration of Covenants, Conditions & Deed Restrictions recorded in the La Crosse County Register of Deeds Office as Document 1643964 and Item No. 4 of Conditional Use Permit No. 20 and associated Real Estate Declaration of Covenants, Conditions & Deed Restriction recorded in La Crosse County Register of Deeds Office as Document 1654622 will be made superfluous by the land division and highway access shown on the Preliminary CSM, and, therefore, the Final CSM is both approving the Final CSM and releasing both new Lots 1 and 2 from the requirements of Item No. 4 of both Conditional Use Permit No. 17 and Conditional Use Permit No. 20 and recorded associated Real Estate Declarations of Covenants, Conditions & Deed Restrictions.
- 2) Item No. 7 of Conditional Use Permit No. 17 provided that the erosion control and storm water grading and retention plan be subject to the approval of the West Salem Building Inspector. The Building Inspector approved a storm water berm which was constructed in the northwest corner of Lot 1. This berm must be shown on the Final CSM with a notation that this berm must be maintained by the owner of the new Lot 1.
- 3) Item No. 11 of Conditional Use Permit No. 20 provided requirements for a fully engineered storm water plan and retention plan in compliance with both

CUPS 17 and 20. JFCM submitted a Long-Term Stormwater Management Maintenance Provisions Agreement and Stormwater Plan C-1.0 as attached hereto as Exhibit "A". If JFCM has not signed and delivered to the Village Exhibit "A", it must do so before the Final CSM is signed by the Village. The Final CSM must show the locations of the rain gardens and bioretention system as depicted on Exhibit "A" and indicate the storm water facilities must be maintained to the specifications of the JFCM Long-Term Stormwater Management Maintenance Provisions Agreement and Stormwater Plan C-1.0 on file with the Village by the owner of the Lot or Lots they sit on and the Village has the enforcement rights described in the JFCM Long-Term Stormwater Management Maintenance Provisions Agreement and Stormwater Plan C-1.0.

4) The Final CSM must provide for signature spaces for JFCM and its mortgage holders.

The Planning Commission recommended to the Village Board approval of the Certified Survey Map subject to the four conditions recommended by Attorney Bryant Klos.

Motion by President Manthei, seconded by Trustee Schumacher to approve the minutes of the September 18, 2019, Planning Commission meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the Certified Survey Map submitted by Jim Finch subject to the four conditions set forth by the Planning Commission. Roll call vote: Unanimous aye. Motion approved.

Law Enforcement Committee

Trustee Lautz reported on the September 24, 2019, Law Enforcement Committee meeting. The purpose of the meeting was to meet with the West Salem Police Union to discuss a successor police union contract with possible recommendation to the Village Board. The Committee convened in closed session, and then reconvened in open session. Police Union President Kyle Holzhausen and Police Union Secretary Jacob Donley then joined the Law Enforcement Committee. The Union and the Committee discussed proposals presented by the Police Union, and the Committee provided responses to each proposal. The Committee proposed wage increases for each year of a three-year contract. New language was submitted by the Committee regarding the uniform allowance for new officers, annual shift bids for upcoming years, notice from the chief to police officers on any shift changes, pay for department meetings and officer training, officer rest periods, vacation scheduling, meal reimbursement rates, and provisions regarding the proposed twelve-hour work shift. Several changes requested by the Police Union were denied due to lack of tax revenue to fund the requests. The Police Union and Committee recessed for presentation and negotiation. The Law Enforcement Committee meeting

reconvened, and the Police Union accepted some changes and remained firm on other proposals. The parties agreed negotiations have been progressing well, and all agreed a proposed three-year agreement should be drafted and reviewed at a future Law Enforcement Committee meeting.

Motion by Trustee Lautz, seconded by Trustee Hennessy to approve the minutes of the September 24, 2019, Law Enforcement Committee meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Finance and Personnel Committee

Trustee Leicht reported on the September 26, 2019, Finance and Personnel Committee meeting. The purpose of the meeting was to review and discuss applications received for the vacant Police Chief position. The Committee convened in closed session pursuant to Wis. Stat. Sec. 19.85(1) to consider employment, promotion, compensation, or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: police chief applications review. In open session, the Committee recommended offering the position of Police Chief to Jeremy Randall with a six-month performance review and possible salary adjustment at that time.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the September 26, 2019, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Schumacher to promote Lieutenant Jeremy Randall to Police Chief of the Village of West Salem. Roll call vote: Unanimous aye. Motion approved.

Jeremy Randall was then sworn in as Chief of Police by Village President Dennis Manthei.

Motion by Trustee Leicht, seconded by Trustee Wee to adjourn the meeting at 7:18 p.m. Approved by voice vote.

Administrator

Teresa L. Schnitzler, Village