

## Regular Board Meeting

October 17, 2017

Meeting called to order at 7:00 p.m. by Village President Dennis Manthei. Trustees present: Brown, Hennessey, Lautz, Leicht, and Schumacher. Excused: Wee. Also present: Recreation Director Tony DeGaetano, Police Chief Charles Ashbeck, Village Attorney Bryant Klos, Coulee News Special Correspondent Emily Staed, and Village Administrator Teresa Schnitzler.

### Minutes

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the October 3, 2017, Regular Board meeting as written. Roll call vote: Lautz – abstain; remainder of Board - aye. Motion approved.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$60,456.44
<u>Water Utility:</u>	\$32,197.72
<u>Sewer Utility:</u>	\$8,672.40
<u>Storm Water Utility:</u>	\$2,598.89

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Ordinance No. 479

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve Ordinance No. 479 regarding parking of trucks, trailers, and mobile homes and parking prohibition. Roll call vote: Unanimous aye.

### Special Event Application

Motion by Trustee Lautz, seconded by Trustee Hennessey to approve a Special Event Application submitted by Gabriel Lamon to hold a 5K Run/Walk as his senior exit project on Saturday, October 28, 2017, with the condition that Police Chief Ashbeck has notification by Friday, October 20, 2017, on whether West Salem law enforcement staff is required. Roll call vote: Unanimous aye.

### Claim for Back-up of Sewer Water

Motion by Trustee Hennessey, seconded by Trustee Leicht to disallow the claim for back-up of sewer water submitted by Deanne Walter as recommended by Statewide Services, Inc. Roll call vote: Unanimous aye.

### Claim for Back-up of Sewer Water

Motion by Trustee Leicht, seconded by Trustee Hennessey to disallow the claim for back-up of sewer water submitted by Doris and David Witte as recommended by Statewide Services, Inc. Roll call vote: Unanimous aye.

#### Alcohol Beverage License Application

Motion by Trustee Schumacher, seconded by Trustee Hennessey to approve the issuance of an alcohol beverage license to Jocelyn J. Oldenburg. Roll call vote: Unanimous aye.

#### Application for Temporary Class B License

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the issuance of a Temporary Class B License for the sale of beer/wine to Neshonoc Sports/Jim Dandy's, 201 East City Highway 16, for a fundraising event scheduled for October 28, 2017. Roll call vote: Unanimous aye.

#### Finance and Personnel Committee

Trustee Leicht reported on the October 16, 2017, Finance and Personnel Committee meeting. The purpose of the meeting was to continue review and preparation of the proposed 2018 Operating Plan. Administrator Schnitzler presented the Committee with a draft 2018 operating plan with net revenues over expenditures of \$16,241. The Village is allowed to increase its levy by 3.949 percent for 2018. With adjustments allowed for principal and interest payments, the preliminary levy increase is \$56,390. Shared revenue from the State decreased \$276, but transportation aids increased \$4,704. Court penalties and parking violations have been adjusted to reflect historical collections, other business licenses revenues has been decreased to reflect expected lower receipts, and department revenue expectations have been included as presented to the Committee last month. The Other Revenue Sources section of the proposed operating plan includes short-term promissory note borrowing for police operations and designated fund balances moved forward to finance planned expenditures in 2018. The proposed expenditures for 2018 include a change in employee health insurance provider and coverage, assessment maintenance, an increase in fire district expenses and emergency government expenses, contracted inflationary increase in refuse and recycling collection, and purchase of a replacement police squad vehicle. No capital street projects are planned for 2018 as principal and interest payments will be paid out for the 2017 street projects. Street repairs would then be increased for chip sealing and overlay work. A required upgrade to the community center heating and cooling systems at a cost of \$9,410 and architectural fees for a new law enforcement center have been included in the 2018 operating plan. Lengthy discussions were had regarding long-term capital planning of emergency services in the Village, wage and salary increases for 2018, and health insurance costs and coverage options. Proposed Ordinance No. 480 Amendment of Village President and Trustee Compensation was reviewed by the Committee and recommended to the Village Board for action. The next Finance and Personnel Committee meeting is scheduled for Thursday, November 9, 2017, at 4:30 p.m. Village President Manthei and Village Attorney Klos will be asked to attend the next meeting.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the October 16, 2017, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Hennessey, seconded by Trustee Schumacher to convene in closed session at 7:17 p.m. pursuant to Wis. Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: employee performance evaluation. Roll call vote: Unanimous aye.

Motion by Trustee Brown, seconded by Trustee Lautz to reconvene in open session at 7:31 p.m. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Lautz to adjourn the meeting at 7:37 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator