

Regular Board Meeting

November 7, 2012

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Iverson, Koelbl, Lautz, Leicht, and Schumacher. Excused: Trustee Wehrs. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Coulee News Special Correspondent Emily Staed, County Board Supervisor Ray Ebert, Steve Zeman of Union State Bank, James Fuchsel of La Crosse Sign Company, and Village Administrator Teresa Schnitzler.

Public Comment

County Board Supervisor Ray Ebert urged the Village Board to continue communications and keep contact with La Crosse County regarding development of the Lakeview Farm property.

Minutes

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the October 16, 2012, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$298,254.26
<u>Water Utility:</u>	\$14,943.01
<u>Sewer Utility:</u>	\$26,662.25
<u>Storm Water Utility:</u>	\$2,239.95

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Pathways Project Update

Randy Sanford presented the Board with a spreadsheet of Pathways construction bid costs and actual anticipated costs for the project. Project categories are federally funded Pathways items, non-federally funded project items, Local Roads Improvement Program Funded items, and the alternate lighting project. Anticipated costs for the entire project are under budgeted projections. A comparison of the Village budgeted funds to anticipated total costs indicates the Village is slightly over budget by \$41,845. This is due to Transportation Enhancement grant funding being 80 percent of funds actually spent on federally-funded construction items. The \$41,845 is attributed to additional work approved by the Board and completed without federal funds. Badger Environmental and Earthworks is requesting an extension of the contracted final completion date due to streetlight delivery being delayed until November 28. The streetlights will take one week to install. Badger has requested a completion date of December 15. The Board discussed lack of lighting concerns in the downtown area,

and the Board requested Mr. Sanford contact Badger Environmental to discuss temporary lighting for downtown. The Board agreed Badger should offer a solution to the lack of lighting instead of simply requesting an extension of time. The Board directed Chief Ashbeck and Scott Halbrucker determine a safe level of temporary lighting needed. Mr. Sanford was also asked to find out why the streetlights will take three weeks to arrive.

Law Enforcement Radio Communications Update

After La Crosse County repaired some of its radio communications equipment, Chief Ashbeck performed additional radio communications testing. The issues did not improve. Communications Services of La Crosse duplicated Chief Ashbeck's testing using its own Motorola equipment, and this company's recorded transmissions appear somewhat better than West Salem using Kenwood equipment. This problem is a public safety issue, and Chief Ashbeck will continue working on this matter.

Resolution 13.12

Motion by Trustee Leicht, seconded by Trustee Iverson to approve adoption of Resolution 13.12 Approval of County Farm Property Annexation. Roll call vote: Unanimous aye.

Resolution 15.12

The Board reviewed Resolution 15.12 Restoration of Shared Revenue Funding. The Board would like clarification from the League of Wisconsin Municipalities regarding its resolution asking the State of Wisconsin to restore shared revenue funding to 2002 levels.

Motion by Trustee Leicht, seconded by Trustee Iverson to table Resolution 15.12 to obtain clarification and more information. Roll call vote: Unanimous aye.

Resolutions 16.12, 17.12, 18.12 and 19.12

Motion by Trustee Leicht, seconded by Trustee Lautz to approve Resolution 16.12 Ensuring Municipalities Receive Timely and Reliable Financial Information from the State of Wisconsin, Resolution 17.12 Treat all Municipal Employees the Same with Respect to Wisconsin Retirement System Contributions, Resolution 18.12 Preservation of Tax Exempt Financing, and Resolution 19.12 Preservation of Municipal Utility PILOTs as presented. Roll call vote: Unanimous aye.

School Bus Warning Lights

Motion by Trustee Iverson, seconded by Trustee Leicht to approve the list and map of West Salem School District bus stops as locations where school bus operators are directed to use their flashing red warning lights when stopping to load or unload persons pursuant to Wis. Stat. Sec. 349.21(1) and West Salem Ordinance 6.16. Roll call vote: Unanimous aye.

Alcohol Beverage License Application

Motion by Trustee Schumacher, seconded by Trustee Iverson to approve the issuance of an alcohol beverage license to Justina Paige Wilson. Roll call vote: Unanimous aye.

Law Enforcement Committee

Trustee Iverson reported on the October 24, 2012, Law Enforcement Committee meeting. The purpose of the meeting was to meet with the West Salem Police Union to begin discussions and negotiations for a successor police union contract. Law Enforcement Committee Chair Merlin Wehrs shared with the Union six Village proposals for a successor union contract. The Village proposals included:

1. Provision that all holiday time be used in the calendar year it applies to or the holiday time will be forfeited;
2. Addition relating to vacation time wherein the selection of vacation time shall be by seniority and may be denied within the reasonable discretion of the employee's supervisor;
3. A revision to the Retirement Fund section wherein the Village agrees to pay 100% of the required employer portion and the employee is required to pay 100% of the employee required portion;
4. Village proposes a one-year contract;
5. Wages remain the same for 2013 as in 2012; and
6. The provision reserving the Police Chief the right to adjust employee's work schedules is proposed to become permanent in the Contract.

Police Union President Robert Schuppel requested more specific information and a definition or example of the Police Chief's reasonable discretion for denying vacation time off requested. Officer Schuppel then presented the Police Union's proposals for a successor union contract. The Union proposes all items in the current contract remain the same except:

1. The Union is requesting a two-year contract;
2. Wage increases for 2013 are proposed at 2% on January 1, 2013, and an increase of 1% on July 1, 2013;
3. Wage increase for 2014 are proposed at 2% on January 1, 2014, and an increase of 1% on July 1, 2014;
4. The Union proposed a compensatory time language section be added to the contract;
5. A proposal stating a compensatory time bank be capped at 100 hours and compensatory time be carried over from year to year;
6. Propose that compensatory time be requested in one-half hour blocks of time; and
7. A proposal that the department maintain a place on the department computer where an officer may view his or her compensatory time bank.

The Union and the Village will review the proposals submitted at this meeting. The next meeting of the Law Enforcement Committee is scheduled for Thursday, November 8, 2012, at 4:00 p.m., and the Committee will meet with the Union at 4:30 p.m.

Motion by Trustee Iverson, seconded by Trustee Leicht to approve the minutes of the October 24, 2012, Law Enforcement Committee meeting as presented. Roll call vote: Unanimous aye.

Buildings and Grounds Committee

Trustee Lautz reported on the October 25, 2012, Buildings and Grounds Committee meeting. The West Salem Hockey Association has asked the Village for permission to install a double door on the west side of the building. The door would not affect the structure of the building. This door would then be a main entrance allowing players to enter and go to their locker rooms, and the spectators to go straight in to the bleachers.

Installation of the double door would also eliminate long lines of people standing outside waiting to pay to get in. Attendees would have room to enter and stand inside versus setting up a table at the other door and having people stand outside. The Committee noted its concern that the Hockey Association realizes as the organization continues to make improvements to the facility, it may have to purchase the improvements again if it buys the building. The Committee discussed whether the new door will meet all ADA-compliance requirements. Since a building permit will be required for installation of the new door, Building Inspector Randy Sullivan will have oversight and ensure the work meets building codes. The Committee recommended approval of the West Salem Hockey Association's request to install a double door on the west side of the West Salem Community Shelter contingent upon the Building Inspector's review and issuance of a building permit.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the minutes of the Buildings and Grounds Committee meeting of October 25, 2012. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the installation of a double door on the west side of the West Salem Community Shelter contingent upon the Building Inspector's review and issuance of a building permit. Roll call vote: Unanimous aye.

Finance and Personnel Committee

Trustee Leicht reported on the November 1, 2012, Finance and Personnel Committee meeting. The Committee reviewed a quote from Glass Service Center, Inc. for a new front door and frame for the West Salem Community Center and a quote from Glass Service Center, Inc. for purchase and installation of an automatic operator for the front door. The quote for a new door and frame is \$2,636.95, and installation of an automatic opener is an additional \$3,023.50. The door and frame will be ADA-compliant with or without the automatic door opener. The Committee recommended installation of a new front door and frame only. The Committee reviewed the proposed 2013 West Salem Fee Schedule. The only changes to the fee schedule are to add dog park permit fees and accident report optional fees. The Committee recommended approval of Resolution No. 14.12 Village of West Salem Fee Schedule. The Committee reviewed and discussed with Michelle Czerwan and Scott Halbrucker a proposed capital purchase for ball field maintenance. Mr. Halbrucker suggested funds would be better spent utilizing a field drag which would be used on a routine weekly basis. The field drag would eliminate regular re-crowning work on the ball fields. Mrs. Czerwan proposed a three-wheel field groomer as it is more convenient and performs the work needed on the ball fields. Mrs. Czerwan has scheduled a demonstration of both pieces of equipment in order to obtain more information and review of the performance of each. The Committee recommended including the \$4,000 funding request in the 2013 operating plan and table a decision on which piece of equipment to purchase to a later date. The Committee reviewed the final draft of the operating plan which incorporates all department budget requests and anticipated revenues and expenditures for 2013. The Committee recommended approval of the 2013 operating plan, which calls for total expenditures of \$2,454,082, and a levy of \$1,118,860. The Committee recommended a public hearing on the 2013 operating plan be scheduled for Tuesday, November 20, 2012, at 6:55 p.m.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the November 1, 2012, Finance and Personnel Committee meeting. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Iverson to approve the installation of a new front door and frame only at the West Salem Community Center. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve Resolution 14.12 West Salem Fee Schedule. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Iverson to schedule a public hearing on the 2013 operating plan for Tuesday, November 20, 2012, at 6:55 p.m. Roll call vote: Unanimous aye.

Planning Commission

President Manthei reported on the November 7, 2012, Planning Commission public hearing and meeting. The public hearing concerns a Conditional Use Permit Application filed by Union State Bank to remove its existing main ID pylon sign located on West City Highway 16 and to replace it with a new pylon containing an electronic message center. There were no citizens present to speak against the Application. Richard Beirne, President and CEO of United Auto Supply, submitted a letter stating the business had no problem with the request from Union State Bank for the Conditional Use Permit. Mr. Beirne wrote "Union State Bank has been a good neighbor as far as I am concerned and we have no objections to their desire for a new sign to help draw business." The second public hearing concerns a Conditional Use Permit Application also submitted by Union State Bank to replace its existing illuminated main ID/message center pylon sign located on South Leonard Street with a new illuminated sign containing its new logo. The new sign would be installed onto the existing pole. There were no citizens present to speak for or against the Application. The Commission reviewed the Conditional Use Permit Application submitted by Union State Bank for an electronic message center on West City Highway 16. The proposed Conditional Use Permit sets forth five conditions as follows:

1. The exact location of the billboard within the legal found as Exhibit "B" would be the northeast corner thereof as depicted on the photo at Exhibit "C" where the arrow is located.
2. The east and west sides of the signage would allow for an electronic message center.
3. The electronic digital billboard could have changeable messages that have a hold time of at least six seconds each. Each message change must occur in one second or less. The use of traveling messages, segmented messages, or scrolling messages is prohibited. Each message must be fixed and fully static during display. The message may not flash, move, use animation, twinkle, fade, bounce, rotate, pulse, flipflop, or create effect of movement.
4. The size of the sign would be 5'11" X 9'3".
5. The height of the sign from grade level to the top of the sign would be 17'4" but the pylon height would reach 19'11".

The Commission recommended to the Village Board approval of Conditional Use Permit No. 9 as proposed. The Commission reviewed the Conditional Use Permit Application submitted by Union State Bank to replace the existing illuminated main identification sign and message center located on South Leonard Street with a new illuminated main identification sign with no message center for on-premise advertising. The proposed Conditional Use Permit sets forth five conditions as follows:

1. The exact location of the billboard within the legal found as Exhibit "B" would be the northwest corner of the parcel.
2. The north and south sides of the signage would allow for an illuminated identification signage.
3. This signage does not allow for any electronic messages. It is illuminated signage only.
4. The size of the illuminated face of the sign would be 4'1" X 10".
5. The height of the sign from grade level to the top of the sign would be no higher than 15'.

The Commission recommended to the Village Board approval of Conditional Use Permit No. 10 as proposed. The Commission reviewed a Conditional Use Permit Application submitted by Rachel and Seaver Updike for a licensed family daycare to be operated out of 545 North Youlon Street. The Updikes are licensed through La Crosse County to care for children. The Commission recommended scheduling a public hearing on the application for a conditional use permit for a licensed family daycare use in a residential zone for Monday, November 26, 2012, at 6:30 p.m.

Motion by President Manthei, seconded by Trustee Koelbl to approve the minutes of the November 7, 2012, Planning Commission meeting as presented. Roll call vote: Unanimous aye.

Motion by President Manthei, seconded by Trustee Leicht to approve Conditional Use Permit No. 9 as recommended. Roll call vote: Unanimous aye.

Motion by President Manthei, seconded by Trustee Iverson to approve Conditional Use Permit No. 10 as recommended. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Koelbl to adjourn the meeting at 8:04 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator