

Regular Board Meeting

November 18, 2014

Meeting called to order at 7:00 p.m. by Village Administrator Teresa Schnitzler. Trustees present: Baltz, Koelbl, Lautz, Leicht, Schumacher, and Wehrs. Excused: Manthei. Also present: Village Attorney Bryant Klos, Public Works Director Scott Halbrucker, Coulee News Special Correspondent Emily Staed, Police Chief Charles Ashbeck, Recreation Director Michelle Czerwan, Peyton Czerwan, County Board Supervisor Ray Ebert, and Matthew Nunemacher.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to appoint Trustee Leicht to preside over the Village Board meeting due to President Manthei's excused absence. Roll call vote: Unanimous aye.

Minutes

Motion by Trustee Schumacher, seconded by Trustee Koelbl to approve the minutes of the November 5, 2014, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$55,247.11
<u>Water Utility:</u>	\$26,651.23
<u>Sewer Utility:</u>	\$20,186.39
<u>Storm Water Utility:</u>	\$3,406.77

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Baltz – present; remainder of Board - aye. Motion approved.

Alcohol Beverage Retail License Application

Motion by Trustee Koelbl, seconded by Trustee Lautz to approve the issuance of a Class B Beer and Class C Wine alcohol beverage retail license and a non-intoxicating beverage license to Matt's Premier Catering, LLC, 102 North Leonard Street. Roll call vote: Baltz – abstain; remainder of Board – aye. Motion approved.

Resolution 8.14

Motion by Trustee Baltz, seconded by Trustee Lautz to approve Resolution 8.14 Authorization re Village of West Salem Lease Purchase Agreement with Merchants Capital Resources, Inc. Roll call vote: Unanimous aye.

WHEREAS, the Village of West Salem, a body politic and municipal subdivision of the State of Wisconsin, is authorized by the laws of the State to purchase, acquire and lease personal property for the benefit of the Village of West Salem and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, in order to acquire such equipment, the Village of West Salem proposes to enter into a lease-purchase transaction pursuant to that certain governmental Equipment Lease-Purchase Agreement with Merchants Capital Resources, Inc., the form of which has been presented to the governing body of the Village of West Salem at this meeting.

Section 1. Approval of Documents. The form, terms and provisions of the Lease and all other schedules and exhibits attached thereto are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by legal counsel for the Village of West Salem or other members of the governing body of the Village executing the same, the execution of such documents being conclusive evidence of such approval; and the persons holding the titles listed below or any other officer of the Village of West Salem who shall have the power to execute contracts on its behalf and hereby authorized and directed to execute, acknowledge, countersign and deliver the Lease and all exhibits attached thereto, and the Administrator of the Village of West Salem is hereby authorized to attest to the foregoing and affix the seal of the Village of West Salem to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Village of West Salem shall take all action necessary as reasonably required by the parties to the Lease to carry out, give effect to, and consummate the transactions contemplated thereby and to take all action necessary to conform therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Lease.

Section 3. No General Liability. Nothing contained in this Resolution, the Lease, or any other instrument shall be construed with respect to the Village of West Salem as incurring a pecuniary liability or charge upon the general credit of the Village or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Lease, or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Village or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Lease are special limited obligations of the Village of West Salem as provided in this Lease.

Section 4. Authorized Signatories. Following are the true names, correct titles, and specimen signatures of the Authorized Signatories referred to in the foregoing Resolution.

Dennis Manthei, Village President, _____

Teresa L. Schnitzler, Village Administrator, _____

This Resolution shall be effective immediately upon its approval and adoption.

ADOPTED this 18th day of November, 2014.

/s/ _____
Dennis Manthei, Village President

(SEAL)

/s/ _____
Teresa L. Schnitzler, Village Administrator

Alcohol Beverage License Application

Motion by Trustee Schumacher, seconded by Trustee Koelbl to approve the issuance of alcohol beverage licenses to Mikaela Katherine Christianson, Kiley L. Pederson, Alyssa

Yvonne Zimmerman, Alison A. Copper, and Terry Clement Steffen. Roll call vote: Baltz – abstain; remainder of Board - aye. Motion approved.

Utilities Committee

Trustee Schumacher reported on the Utilities Committee meeting held on November 10, 2014. The purpose of the meeting was to review for recommendation the proposed 2015 budgets for the Water Utility, Sewer Utility, and the Storm Water Utility. Public Works Director Scott Halbrucker presented a proposed 2015 Water Utility Budget. The proposed budget includes inspection and maintenance work on one well, additions to the water utility meter reading system, and replacement of existing water meters in order to comply with new law requirements. The proposed budget includes a fifth equity transfer installment payback to the Sewer Utility, use of water impact fees to partially pay bond principal and interest payments, and general operating revenues and expenses. The Committee recommended approval of the proposed 2015 Water Utility Budget as presented. Mr. Halbrucker then presented a proposed 2015 Sewer Utility Budget. The proposed budget includes increase chemical costs, maintenance items for the sewer truck, and significant manhole rehabilitation in the mobile home park. The Committee recommended approval of the proposed 2015 Sewer Utility budget as presented. Finally, Mr. Halbrucker presented a proposed 2015 Storm Water Utility Budget. The proposed budget includes principal and interest payments on the Faye Drive erosion control project, maintenance of catch basins, and curb and gutter replacement on West Franklin Street. The Committee recommended approval of the proposed 2015 Storm Water Utility budget as presented.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the minutes of the November 10, 2014, Utilities Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the 2015 Water Utility Budget as recommended. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the 2015 Sewer Utility Budget as recommended. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the 2015 Storm Water Utility Budget as recommended. Roll call vote: Unanimous aye.

Finance and Personnel Committee

Trustee Leicht reported on the Finance and Personnel Committee meeting held on November 10, 2014. The purpose of the meeting was to continue 2015 Operating Plan review and preparation, review and recommend for approval 2015 West Salem Fee Schedule, consider a recommendation to schedule a public hearing on the 2015 Operating Plan, and entertain a motion to convene in closed session for employee evaluations and compensation. The Committee reviewed Resolution 7.14 West Salem Fee Schedule. The revisions to the fee schedule include adding the permit to exceed the pet limit fee and deleting references to white goods and tire pick up fees. The Committee recommended approval of Resolution 7.14. The Committee reviewed the final draft of the operating plan which incorporates department budget requests as recommended by the Committee and anticipated revenues and expenditures for 2015.

The 2015 operating plan includes reconstruction of two blocks of West Franklin Street, incorporates the new contracted recycling and refuse collection provisions, and maintains most services at present levels. The Committee discussed the fact no surplus funds have been designated to balance the 2015 operating plan, and no borrowed financing source funding has been included in the proposed budget. The Committee recommended approval of the 2015 operating plan, which calls for total expenditures of \$2,261,532, and a levy of \$1,210,933 and scheduling a public hearing on the 2015 operating plan for Tuesday, December 2, 2014, prior to the regular Village Board meeting. The Committee also met in closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility, to-wit: employee evaluations and compensation. Trustee Baltz clarified only designated, carried forward funds were being utilized in the 2015 Operating Plan not surplus funds.

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve the minutes of the November 10, 2014, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye.

Resolution 7.14

Motion by Trustee Koelbl, seconded by Trustee Schumacher to approve Resolution 7.14 Village of West Salem Fee Schedule as presented. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Koelbl to schedule a public hearing on the proposed 2015 Operating Plan for Tuesday, December 2, 2014, at 6:50 p.m. Roll call vote: Unanimous aye.

Motion by Trustee Baltz, seconded by Trustee Leicht to adjourn the meeting at 7:31 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator