

Public Hearing
2014 Operating Plan

November 19, 2013

Due to Village President Manthei's excused absence, motion by Trustee Koelbl, seconded by Trustee Schumacher to appoint Village Board Trustee James Leicht to preside over the public hearing and regular meeting of the Board pursuant to Wis. Stat. Sec. 61.32. Roll call vote: Unanimous aye.

Public hearing called to order at 6:50 p.m. by Trustee Leicht. Trustees present: Baltz, Koelbl, Lautz, Schumacher, and Wehrs. Excused: Village President Manthei. Also present: Public Works Director Scott Halbrucker, Recreation Director Michelle Czerwan, Peyton Czerwan, Police Chief Charles Ashbeck, Coulee News Special Correspondent Emily Staed, and Village Administrator Teresa Schnitzler.

The public hearing was held for the purpose of hearing any taxpayer or citizen comments or questions pertaining to the proposed Village operating plan for 2014. There were no citizens present to speak for or against the proposed 2014 Operating Plan.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to adjourn the public hearing at 6:57 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator

Regular Board Meeting

November 19, 2013

Meeting called to order at 7:00 p.m. by Trustee Leicht. Trustees present: Baltz, Koelbl, Lautz, Schumacher, and Wehrs. Excused: Village President Manthei. Also present: Public Works Director Scott Halbrucker, Coulee News Special Correspondent Emily Staed, Recreation Director Michelle Czerwan, Peyton Czerwan, Police Chief Charles Ashbeck, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the minutes of the November 5, 2013, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$45,390.74
<u>Water Utility:</u>	\$9,791.24

Sewer Utility: \$91,093.35

Storm Water Utility: \$767.46

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Resolution 8.13

Motion by Trustee Schumacher, seconded by Trustee Koelbl to approve Resolution 8.13 Authorization to Finance Public Works Capital Street Reconstructions. Roll call vote: Baltz – nay; remainder of Board – aye. Motion approved.

WHEREAS, Villages are authorized by the provisions of Section 67.12(12) of the Wisconsin Statutes, as supplemented and amended, to borrow money to finance any project undertaken for a public purpose and to refund municipal obligations, including interest thereon; and

WHEREAS, it is necessary that funds be raised by the Village in an aggregate principal amount not to exceed \$130,000 for the purpose of reconstructing two blocks of West Hamilton Street from Leonard to Harmony Street and Elm Street from Leonard to Mill Street;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of West Salem, La Crosse County, Wisconsin, to authorize borrowing money to finance the street reconstructions of West Hamilton Street and Elm Street in an amount to not exceed \$130,000 for a term of thirty-six months at an interest rate of 2.75 percent; and

BE IT FURTHER RESOLVED that the Village Board of Trustees does hereby approve and authorize the preparation and filing of an application for the above-named financing and that the Village President and Village Administrator are hereby authorized to execute all necessary documents, including, but not limited to, a note on behalf of the Village of West Salem in accordance with this Resolution.

PASSED AND APPROVED by unanimous vote of the Village of West Salem Board of Trustees this 19th day of November, 2013.

/s/ _____
Dennis Manthei, Village President

VILLAGE SEAL /s/ _____
Teresa L. Schnitzler, Village Administrator

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the 2014 Operating Plan, which calls for total expenditures of \$2,426,532 and a levy of \$1,176,631. Before a roll call vote was taken, Trustee Baltz invoked seriatim for consideration of the proposed expenditures portion of the operating plan. The Board proceeded to review each section of the proposed expenditures and voice vote on each section separately.

Motion by Trustee Schumacher, seconded by Trustee Baltz to approve the proposed Village Board expenditures section totaling \$5,159. Approved by unanimous voice vote.

Motion by Trustee Baltz, seconded by Trustee Leicht to approve the proposed Village Attorney expenditures section totaling \$30,000. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Village President expenditures section totaling \$1,987. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Village Administrator expenditures section totaling \$87,219. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Receptionist expenditures section totaling \$28,647. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Elections expenditures section totaling \$2,800. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the proposed General Accounting expenditures section totaling \$21,200. Approved by unanimous voice vote.

Motion by Trustee Wehrs, seconded by Trustee Leicht to approve the proposed Treasury expenditures section totaling \$0. Approved by unanimous voice vote.

Motion by Trustee Wehrs, seconded by Trustee Schumacher to approve the proposed Assessor expenditures section totaling \$46,223. Approved by unanimous voice vote.

Motion by Trustee Baltz, seconded by Trustee Leicht to approve the proposed Village Hall – Custodial expenditures section totaling \$30,000. Approved by unanimous voice vote.

Motion by Trustee Lautz, seconded by Trustee Baltz to approve the proposed Illegal Taxes & Refunds expenditures section totaling \$500. Approved by unanimous voice vote.

Motion by Trustee Baltz, seconded by Trustee Leicht to approve the proposed Judgments and Losses expenditures section totaling \$0. Approved by unanimous voice vote.

Motion by Trustee Baltz, seconded by Trustee Leicht to approve the proposed Insurance expenditures section totaling \$52,205. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Misc. General Expense expenditures section totaling \$1,900. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Lautz to approve the proposed Contingencies expenditures section totaling \$5,000. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the proposed Police expenditures section totaling \$612,406. Voice vote: Baltz – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Police – Other expenditures section totaling \$30,194. Voice vote: Baltz – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Joint Municipal Court expenditures section totaling \$12,401. Approved by unanimous voice vote.

Motion by Trustee Baltz, seconded by Trustee Wehrs to approve the proposed Fire District expenditures section totaling \$110,902. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the proposed Building Inspection expenditures section totaling \$15,000. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Emergency Government expenditures section totaling \$36,391. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Engineering expenditures section totaling \$10,000. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the proposed Village Garage expenditures section totaling \$13,500. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Streets expenditures section totaling \$138,129. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Street Cleaning expenditures section totaling \$19,638. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Snow and Ice expenditures section totaling \$27,638. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Tree and Brush expenditures section totaling \$8,689. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Street Lighting expenditures section totaling \$51,000. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Sidewalks expenditures section totaling \$5,000. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Parking expenditures section totaling \$1,007. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the proposed Garbage and Refuse expenditures section totaling \$93,127. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Landfill and RDF expenditures section totaling \$65,000. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Weed Control expenditures section totaling \$1,400. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the proposed Animal Pound expenditures section totaling \$0. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Historical Society Donation expenditures section totaling \$0. Approved by unanimous voice vote.

Motion by Trustee Wehrs, seconded by Trustee Koelbl to approve the proposed Cemetery expenditures section totaling \$3,000. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Library expenditures section totaling \$34,441. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Senior Center expenditures section totaling \$350. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Parks expenditures section totaling \$73,273. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Recreation Director expenditures section totaling \$89,302. Voice vote: Baltz – abstain; remainder of Board – aye. Motion approved.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the proposed Recreation Programs expenditures section totaling \$116,827. Voice vote: Baltz – abstain; remainder of Board – aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Feasibility Study expenditures section totaling \$2,670. Approved by unanimous voice vote.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the proposed Capital Expenses – Public Buildings expenditures section totaling \$10,000. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Capital Expenses – Other General expenditures section totaling \$6,256. Approved by unanimous voice vote.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to approve the proposed Capital Expenses – Law Enforcement expenditures section totaling \$19,050. Voice vote: Baltz – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the proposed Capital Expenses – Fire Protection expenditures section totaling \$0. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Capital Expenses – Other Safety expenditures section totaling \$35,500. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Capital Expenses – Highway Equipment expenditures section totaling \$76,000. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Capital Expenses – Streets expenditures section totaling \$257,343. Voice vote: Baltz – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the proposed Capital Expenses – Alleys expenditures section totaling \$43,213. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed Capital Expenses – Library expenditures section totaling \$0. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Koelbl to approve the proposed Capital Expenses – Parks expenditures section totaling \$14,600. Approved by unanimous voice vote.

Motion by Trustee Schumacher, seconded by Trustee Koelbl to approve the proposed Capital Expenses – Recreation Department expenditures section totaling \$500. Approved by unanimous voice vote.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to approve the proposed Urban Development expenditures section totaling \$28,564. Approved by unanimous voice vote.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to approve the proposed Principal – Bank Notes expenditures section totaling \$47,467. Voice vote: Baltz – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Koelbl, seconded by Trustee Schumacher to approve the proposed Interest – Bank Notes expenditures section totaling \$3,914. Voice vote: Baltz – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the proposed Transfers expenditures section totaling \$0. Approved by unanimous voice vote.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the proposed expenditures totaling \$2,426,532. Voice vote: Baltz – nay; remainder of Board – aye. Motion approved.

The initial 2014 Operating Plan motion previously made by Trustee Leicht and seconded by Trustee Schumacher to approve the 2014 Operating Plan calling for total expenditures of \$2,426,532 and a levy of \$1,176,631, was then voted on by roll call vote: Baltz – nay; remainder of Board – aye. Motion approved.

Alcohol Beverage License

Motion by Trustee Koelbl, seconded by Trustee Schumacher to approve the issuance of an alcohol beverage license to Dana Sue Heider. Roll call vote: Baltz – abstain; remainder of Board - aye. Motion approved.

Buildings and Grounds Committee

Trustee Lautz reported on the November 12, 2013, Buildings and Grounds Committee meeting. The purpose of the meeting was to meet with representatives of the West Salem Hockey Association for the review of updates, revisions, and changes to the West Salem Community Shelter Agreement and to review for recommendation to the Village Board the 2013 Lease Agreement between the Village of West Salem and the West Salem School District for the baseball field property on East Avenue. The Village drafted a proposed, revised draft of a 2013 Amended agreement between the Village and the Hockey Association for use of the community shelter. The Association reviewed the proposed draft and submitted changes to the draft. Each change and revision was reviewed by the Committee. Most of the Association's proposed changes are within Section III. with minor revisions in Section VII. The Association hosts four or five Hockey Association events each season, such as a "turkey skate" or "Christmas skate", and the Association proposed to revise the open community skate schedule to include times when scheduled games, practices, ice maintenance, or scheduled WSHA events are not taking place. The Committee agreed with the addition of the scheduled WSHA events verbiage, except during specified scheduled community open skate. Discussion was had regarding the publication and posting of the West Salem Hockey Association's scheduled games, practices, ice maintenance, and scheduled WSHA events. The Committee stressed the importance of the public being able to view at least nine days of the rink use schedule so the community can plan for use of the ice for open skate. Open community skate times proposed will not change. Use of the rink for open skate with and without sticks and pucks was discussed. The Association does not have the resources to divide the rink when open skate is allowed with sticks and pucks,

and, therefore, the Association proposed that a divider be available for the public to use to divide the ice rink in half. It was then agreed that during the period of open skate with sticks and pucks those individuals wishing to use sticks and pucks will divide the ice with the dividers supplied by the Hockey Association. The Committee and Association conferred about the different types of dividers that could be used to separate skaters and skaters using sticks and pucks. It was decided the Association's dividers would be available for public use, and the matter will be re-visited in January of 2014. Plans to construct a wall in the recreation department storage building were discussed. The wall is to be constructed near the east overhead door the run west the length of the building. The Association will be allowed to store its materials on the south side of this wall, and the north side of the wall will be utilized by the West Salem Recreation Department. The Association will still be allowed use of the west storage bay on the north side of the building for its ice resurfer. The Hockey Association proposed concrete be poured in the new area as soon as possible while the storage areas are nearly empty. Pending approval of the Hockey Association Board, the Association proposed it pay for the concrete work now and bill the Village for its portion of the work in January of 2014. The Committee recommended allowing the Hockey Association to work with the Village Public Works Department to contract for the concrete work this fall and to bill the Village back for its portion of the cost in January 2014, pending Hockey Association Board approval. Section VII. of the proposed Agreement states the Village will provide the Association with two keys for the Community Shelter, and the Association's revision states the Village will provide those keys during the annual walk through inspection. The Association was given five keys in 2011 for the recreation storage building, and this language will remain in the new Agreement. Attorney Klos was directed to revise the Agreement with the agreed upon and discussed changes and submit same for review by the Committee. A 2013 Lease Amendment to the Lease Agreement between the Village of West Salem and the West Salem School District was reviewed by the Committee. The proposed revisions include recognition and terms for the new baseball concession stand and naming of the baseball field. The West Salem School District has approved and signed the proposed amendment as presented. The Committee recommended approval of the 2013 Lease Amendment and authorize the Village President and Village Administrator to execute said Amendment.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the minutes of the November 12, 2013, Buildings and Grounds Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the 2013 Lease Amendment to the Agreement between the Village of West Salem and the West Salem School District for the baseball field and authorize the Village President and the Village Administrator to execute said Amendment. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Schumacher to adjourn the meeting at 7:39 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator