

Public Hearing  
2017 Operating Plan

December 6, 2016

Public hearing called to order at 6:50 p.m. by President Manthei. Trustees present: Brown, Deal, Hennessey, Leicht, and Schumacher. Absent: Lautz. Also present: Public Works Director Scott Halbrucker, Police Lieutenant Jeremy Randall, Coulee News Special Correspondent Tobias Mann, Village Attorney Bryant Klos, West Salem Fire Protection District Secretary/Treasurer David Tauscher, and Village Administrator Teresa Schnitzler.

The purpose of the public hearing was to hear any taxpayer or citizen comments or questions pertaining to the proposed Village operating plan for 2017. There were no citizens present to speak for or against the proposed 2017 operating plan.

Motion by Trustee Leicht, seconded by Trustee Schumacher to adjourn the public hearing at 6:53 p.m. Motion unanimously approved by voice vote.

Teresa L. Schnitzler, Village  
Administrator

Regular Board Meeting

December 6, 2016

Meeting called to order at 7:00 p.m. by Village President Dennis Manthei. Trustees present: Brown, Deal, Hennessey, Lautz, Leicht, and Schumacher. Also present: Coulee News Special Correspondent Tobias Mann, Police Lieutenant Jeremy Randall, Village Attorney Bryant Klos, West Salem Fire Protection District Secretary/Treasurer David Tauscher, Public Works Director Scott Halbrucker, Recreation Director Michelle Czerwan, and Village Administrator Teresa Schnitzler.

Trustee Brown suggested the Village Board observe a moment of silence in remembrance of the passing of Town of Hamilton Chair Richard Schomberg.

Minutes

Motion by Trustee Leicht, seconded by Trustee Deal to approve the minutes of the November 15, 2016, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$37,234.14
<u>Water Utility:</u>	\$81,026.83
<u>Sewer Utility:</u>	\$23,363.22
<u>Storm Water Utility:</u>	\$922.20

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Finance and Personnel Committee

Trustee Leicht reported on the November 22, 2016, Finance and Personnel Committee meeting. The purpose of the meeting was a final review of the 2017 Operating Plan for recommendation to the Village Board and to consider employment, promotion, compensation, or performance evaluation data in closed session. The Committee reviewed capital expenditures, designated funds included for 2017 purchases, and the net mill rate for 2017. The Committee recommended approval of the 2017 Operating Plan, which calls for total expenditures of \$2,664,702 and a levy of \$1,265,631. The Committee then convened in closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: employee evaluations and compensation. In open session, the Committee commended the department heads for their efforts in maintaining costs, planning for future expenditures, and still operating their departments efficiently.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the November 22, 2016, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye.

Resolution No. 7.16

Motion by Trustee Leicht, seconded by Trustee Lautz to approve Resolution No. 7.16 Authorization to Finance Public Works Capital Street Reconstructions. Roll call vote: Unanimous aye.

**WHEREAS**, Villages are authorized by the provisions of Section 67.12(12) of the Wisconsin Statutes, as supplemented and amended, to borrow money to finance any project undertaken for a public purpose and to refund municipal obligations, including interest thereon; and

**WHEREAS**, it is necessary that funds be raised by the Village in an aggregate principal amount not to exceed \$165,000 for the purpose of reconstructing South Youlon Street from West Hamilton to Elm Street and North Mark Street from East Avenue to East Hamlin Street;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of West Salem, La Crosse County, Wisconsin, to authorize borrowing funds to finance the street reconstructions of South Youlon Street and North Mark Street in an amount to not exceed \$165,000 for a term of thirty-six months at an interest rate of 2.75 percent; and

**BE IT FURTHER RESOLVED** that the Village Board of Trustees does hereby approve and authorize the preparation and filing of an application for the above-named financing and that the Village President and Village Administrator are hereby authorized to execute all necessary documents, including, but not limited to, a note on behalf of the Village of West Salem in accordance with this Resolution.

**PASSED AND APPROVED** by unanimous vote of the Village of West Salem Board of Trustees this 6<sup>th</sup> day of December, 2016.

/s/

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(SEAL) Dennis Manthei, Village President  
/s/

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Teresa L. Schnitzler, Village  
Administrator

Resolution 8.16

Motion by Trustee Schumacher, seconded by Trustee Deal to approve Resolution No. 8.16 Authorization for Short Term Promissory Note Borrowing. Roll call vote: Unanimous aye.

**WHEREAS**, Villages are authorized by the provisions of Section 67.12(12) of the Wisconsin Statutes, as supplemented and amended, to authorize short-term promissory note borrowing for public purpose liquidity; and

**WHEREAS**, it is necessary that funds be raised by the Village in an aggregate principal amount not to exceed \$60,500 for general and current operating expenses;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of West Salem, La Crosse County, Wisconsin, to authorize short-term promissory note borrowing for general and current operating expenses in an amount to not exceed \$60,500 for a term of thirty-six months at an interest rate of 2.75 percent; and

**BE IT FURTHER RESOLVED** that the Village Board of Trustees does hereby approve and authorize the preparation and filing of an application for the above-named financing and that the Village President and Village Administrator are hereby authorized to execute all necessary documents, including, but not limited to, a promissory note on behalf of the Village of West Salem in accordance with this Resolution.

**PASSED AND APPROVED** by unanimous vote of the Village of West Salem Board of Trustees this 6<sup>th</sup> day of December, 2016.

/s/

(SEAL)

Dennis Manthei, Village President

/s/

Administrator

Teresa L. Schnitzler, Village

### 2017 Operating Plan

Motion by Trustee Leicht, seconded by Trustee Deal to approve the 2017 Operating Plan, which calls for total expenditures of \$2,664,702 and a levy of \$1,265,631. Roll call vote: Unanimous aye.

### Law Enforcement Committee

Trustee Lautz reported on the November 29, 2016, Law Enforcement Committee meeting. The purpose of the meeting was for the Committee to meet and discuss a successor police union contract with the Police Union. The Village had previously submitted to the Union a contract proposal as follows:

- Two percent (2%) wage increases for each year of contract
- Appendix "A" Wage schedule for years of service with this department shall remain unchanged.
- Agree to Amend Article IX – Work Period Overtime with regard to court appearance cancellation of an officer's scheduled court appearance less than 24 hours before the scheduled hearing time. If the officer is not on duty during that 24-hour period, the officer will be compensated for two hours at time and one-half rates for such type of cancellation.
- Section 9.02(b) Department Meetings/In-House Training will remain unchanged.
- Section 12.01 Holidays will remain as is, i.e., holidays will remain at nine with no additional provisions.
- Appendix "A" Shift Differential will remain unchanged.
- Section 10 Vacations will remain unchanged
- Section 11.05(a) Accumulated sick leave at retirement will remain as is.
- Section 9.02(c) Compensatory time will remain as is.
- Due to increased worker's compensation liability the Village would be subject to, the Village cannot agree to reimburse police officers the costs of joining an established health club.
- Agree to increase uniform allowance from \$600 per officer per year to \$650 per officer per year
- Remove cap of 7.0% employee share retirement contribution
- Meal reimbursement provisions to change so reimbursement refers to specific limits for breakfast, lunch, and supper. Limits to be: Breakfast: \$10; Lunch: \$15; Supper: \$20

The Union requested clarification of Item No. 10, and the Committee informed

the Union that Village legal counsel has strongly recommended that the Village not include any type of reimbursement for a physical fitness fee. Wisconsin Worker Compensation Law does allow employees to be awarded benefits if employees are injured on or off premises if such injury relates to either a mandatory fitness program or a fitness program that is compensable by the employer. The Committee acknowledges the benefits of having more fit police officers, but the Village would be subjected to increased liability. Further, an employee may not waive their worker compensation rights. The Union stated it would agree to Item No. 12 to remove the seven percent employee share cap on retirement contributions if the Village would agree to amend the wage schedule removing the verbiage regarding employees hired before January 1, 2012. The Committee responded it would agree to the new wage schedule if the Union agreed to a three-year contract. After restating the new contract terms, the Union and the Committee settled on a recommended three-year contract. The Committee recommended to the Village Board approval of a three-year contract with the West Salem Professional Police Union. Lieutenant Randall will draft the new contract for review by the Village and the Union.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the minutes of the November 29, 2016, Law Enforcement Committee meeting as presented. Roll call vote: Unanimous aye.

#### Ordinance No. 476

The Board reviewed proposed Ordinance No. 476 Stormwater and Erosion Control and concluded the Ordinance should be reviewed for simplicity and completeness and still meet the requirements of the Wisconsin Department of Natural Resources.

Motion by Trustee Lautz, seconded by Trustee Hennessey to refer Ordinance No. 476 to the Utilities Committee. Roll call vote: Unanimous aye.

#### Ordinance No. 477

A duplicate treasurer's bond eliminated proposed ordinance was presented to the Board. If adopted, the Village Board would elect not to give the duplicate bond on the Village Administrator acting as Village Treasurer as provided by Sec. 70.67(1), Wis. Stats.

Motion by Trustee Lautz, seconded by Trustee Leicht to schedule a public hearing on proposed Ordinance No. 477 for Tuesday, January 3, 2017, at 6:55 p.m. Roll call vote: Unanimous aye.

#### Alcohol Beverage License Applications

Motion by Trustee Schumacher, seconded by Trustee Deal to approve the issuance of alcohol beverage licenses to Cara L. Brody, Casey M. Gaines, and Cali A. Hoffman. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Deal to adjourn the meeting at 7:18 p.m. Approved by voice vote.

Administrator Teresa L. Schnitzler, Village